

**Minutes of the Meeting of Comberbach Parish Council held on
Tuesday 22nd October 2019 at Comberbach Memorial Hall**

Present

Mr J Ryder (Chairman in the Chair)
Mr J Bradley
Mrs R Bradley
Mr S Hornby

MS DJ French (Clerk)
Mr S Penwill (RFO)

The Meeting started at 7.15pm.

1. Public Open Forum

No Members of the Public were present.

2. Apologies for absence were received and approved from Mr R Holt (family reasons) and Mrs J Johnston (family reasons); and CWAC Councillors L Gibbon, P Marshall and N Wright

3. To receive Members' Declarations of Interest – none

4. Minutes of the Parish Council meeting held on 27th August 2019

(19/68) RESOLVED that the minutes of the meeting held on 27th August 2019 be approved as a correct record.

5. Progress Reports and Updates

5.1 The Chief Executive of CWAC had responded to the further letter from the Parish Council regarding the condition of roads through Comberbach. He had explained that The Avenue was included in the resurfacing scheme for the current financial year. Members noted that the road surfaced had been marked up recently. The Chief Executive had also advised that survey data regarding HGV movements through the village was being collated. Members noted that 'speed tables' had been installed in Winnington and appeared to be effective in slowing down traffic.

5.2 A new noticeboard had been ordered to be installed at the school. A delivery date was awaited. S Ross would install free of charge.

5.3 The Clerk updated that an application had been submitted to the Ward Members for budget funding towards new picnic tables. In order to make all the replacement tables disabled accessible, an increased budget was proposed.

5.4 The suggestion box for the Heritage Phone box was displayed at the meeting. It would be advertised in the newsletter.

5.5 The Council noted that new letter bins were on order for the Recreation Area but a delivery date was awaited.

5.6 The Clerk had been advised by Cheshire West Highways that the design of the new signs had been advertised on 16th October; the consultation period was not known.

(19/69) RESOLVED: That:

- (a) the Clerk write to the Chief Executive of CWAC to thank him for his further response and that the Parish Council looks forward to the resurfacing work; in addition, requesting an update on the survey data results;
- (b) the Clerk contact the school regarding location of the new noticeboard;
- (c) the budget for replacement picnic tables be increased to £5,000 and quotes be sought once a decision is received from the Ward Members to the grant application;
- (d) the suggestion box be installed in the Heritage Phone Box as soon as possible and it be promoted via the newsletter; and
- (e) the Clerk contact Cheshire West Highways regarding the consultation period for the new signage.

6. Cheshire West and Chester Councillors' reports

There were no CWAC Members present to give an update.

7. Communication with residents

- (a) Members discussed the details for the Open Meeting. A number of local organisations had agreed to take part and the PCSO had confirmed availability for the date of 30th November.
- (b) Members discussed and agreed to provide a replacement noticeboard for the Recreation Area.

(19/70) RESOLVED: That

- (a) the Open Meeting be confirmed for Saturday 30th November from 1.00pm – 3.00pm at Comberbach Memorial Hall. The Clerk invite local organisations and a budget of £50 for room hire and refreshments be agreed. The Clerk will arrange advertising in the Newsletter; and
- (b) a budget of £1,200 plus VAT be approved for a replacement noticeboard to be located by the Recreation Area.

8. Planning

- 8.1 Planning decisions were listed in Appendix 3.
- 8.2 There were no enforcement matters.

(19/71) RESOLVED: That the planning update be noted.

9. Recreation Area

9.1. Recreation Area Update – the Chairman updated: Northwich Town Council had replaced the decking as well as the gate mechanism. Picnic tables had been repaired and Dave Meakin was thanked for his help. The multi-deck unit had had additional strengthening to the underside and the same process would be used for the new decking. The inspection by the Finance Committee had identified a number of areas of water on the pathway.

9.2. Pencil feature – the Chairman updated that 60 name plaques had been delivered and would be installed on 27th October.

9.3 Members considered a proposal to maintain the surface of the wet pour by agreeing an additional budget for work to take place at the Recreation Area over winter months.

9.4 Members considered a proposal to agree a budget of £50 to purchase additional tree and foliage to increase the tree line between the car park and field.

(19/72) RESOLVED: That:

- (a) the update on the Recreation Area be noted;
- (b) the current contract for maintaining the Recreation Area be amended to include additional maintenance work over the winter months and a budget of £250 be approved; and
- (c) a budget of £50 be approved for the purchase of additional trees and foliage for the area between the car park and field.

10. CWAC Enforcement Policy consultation

10.1 Members considered a consultation by CWAC on changes to enforcement policy by delegating powers to Town and Parish Councils.

(19/73) RESOLVED: That the Clerk respond to the consultation on behalf of the Parish Council that the Council does not wish to undertake any enforcement activities as it does not have sufficient resources to undertake such a role.

11. Highways

None

12. Accounts and Financial Matters

12.1 The Parish Council accounts to 30th September were submitted at Appendix 1.

12.2 The list of payments was in Appendix 2. It was noted that Northwich Town Council would return the spare gate mechanism and the payment could then be made for the work undertaken at the Recreation Area;

12.3 The Clerk and RFO had both achieved a successful appraisal and it was recommended that they each be awarded one increment;

12.4 The Primary School had requested the Parish Council purchase 2 sets of replacement pads for the defibrillator on the school site.

(19/74) RESOLVED: That

- (a) the accounts in Appendix 1 with a balance of £17,620.53 and £42,671.97 in reserves be noted;
- (b) the payments in Appendix 2 be approved;
- (c) the Clerk and the RFO be each awarded one increment with effect from 1st May 2019 which means the Clerk is on SCP26 and the RFO is on SCP20; and
- (d) the Clerk respond to the Primary School that as the Defibrillator at the school is not on the Parish Council Asset Register and the Council is already maintaining 2 defibrillators in the community; and the Defib is behind closed gates on the school site and therefore access for the community is severely limited, the Council feels the responsibility for maintaining the Defib at the school is with the Local Education Authority and not the Parish Council.

13. Representative Reports

- (i) Parishioner issues from the open forum or from contacting the clerk – a resident had raised concern about speeding traffic through the village. The resident had also contacted Cheshire Police who had sent a detailed response;
- (ii) Newsletter Group – none
- (iii) Bowling Club – none
- (iv) Memorial Hall – the Chairman agreed to lay a wreath on Remembrance Sunday.
- (iv) Fete Committee – a Comedy Night had raised around £1800 in funding towards next year's Fete.
- (v) School – none.

(19/75) RESOLVED: that the updates be received.

14. Correspondence

The list of correspondence was received. The Clerk advised that the Clerk of Antrobus Parish Council had asked whether there would be interest in sharing purchase and use of a Speed Indicator Device.

(19/76) RESOLVED: That the correspondence be noted and the Clerk respond to the Clerk of Antrobus Parish Council that there would be interest in finding out costs

of purchasing a Speed Indicator Device to be shared among interested local Councils.

Part 2

None

The Meeting closed at 8.30pm

The next meeting of the Parish Council will be held on Tuesday 10th December 2019.

Signed
Chairman

Appendix 1 Accounts for 30th September 2019 were approved

Current account: £17,620.53	Reserves: £42,671.97
Cash book : £16,507.06	Unpresented cheques: 3 cheques

Appendix 2 Payments

Item	Amount	Cheque	Power
PKF Littlejohn LLP – External Audit 18/19	£240.00	22604	LGA 1972 s 111
Synchroprint Ltd – September newsletter	£182.00	22605	LGA 1972 s 111
Cheshire West & Chester – Litter bins	£960.00	22606	LGA 1972 s 111
Shane Ross – Grounds Mtce (3 of 3)	£600.00	22607	LGA 1972 s 111
Cheshire West & Chester – Election costs	£181.00	22608	LGA 1972 s 111
RFO – reimburse for Suggestion Box	£21.37	22609	LGA 1972 s 111
Comberbach Memorial Hall - Wreath	£50.00	22610	LGA 1972 s 137
Northwich Town Council – Repairs to play equipment and gate	£1,453.56	22611	LGA 1972 s 111

Appendix 2b Payments since last meeting

Item	Amount	Cheque	Power
Parish Noticeboard Co – School noticeboard deposit	£702.00	22602	LGA 1972 s 111
Matform Ltd – Name plaques for pencils	£311.47	22603	LGA 1972 s 111

Appendix 3 Recent planning decisions by CW&C

19/01037/TPO - removal of alder tree, 8 Foxlea	Refused
19/01029/FUL - single storey side extension with links to garage, 19 Goosebrook Close	Approved
19/01511/FUL - Change of use from agricultural barn to 3No holiday let, Ivy Lodge Farm	Pending
19/01832/FUL - Single storey side and rear extension and creation of first floor, 31 Senna Lane	Pending
19/02204/FUL - Erection of greenhouse/summer room and garden shed (Retrospective), Comberbach Hall Cottage	Refused
19/02277/FUL - Single storey rear extension and extension to rear dormer, Sunnyside	Approved
19/03064/FUL - Demolition of existing garage and erection of two storey dwelling, Comberbach Sorting Office 12 Senna Lane	Pending
19/03061/FUL - Erection of a greenhouse/summer room - retrospective (resubmission of	Refused

18/02203/FUL) Comberbach Hall Cottage	
19/03057/FUL - Erection of garden shed - retrospective (resubmission of application 19/02204/FUL), Comberbach Hall Cottage	Refused
19/03228/FUL - Demolition of existing garage and conservatory, erection of rear extension, roof alterations to create first floor, single storey side extension and front porch canopy, 37 Senna Lane	Pending
19/03286/FUL - Removal of existing tile hung cladding and replacement with render, 29 Burgamot Lane	Pending
19/03282/FUL - Removal of existing tile hung cladding and replacement with render, 2 Barrymore Crescent	Pending
19/01720/FUL - Internal alterations and first floor extension, 1 Hough Lane Cottages Hough Lane	Approved
18/04275/OUT – construction of new dwelling, Land Adjacent 18 Senna Lane	Appeal in progress