

## COMBERBACH PARISH COUNCIL

**TUESDAY 10<sup>th</sup> DECEMBER 2019**

Dear Councillor

You are summoned to attend the Meeting of Comberbach Parish Council to be held on Tuesday 10<sup>th</sup> December 2019 at 7:15 pm at Comberbach Memorial Hall.

*Denise French*

Clerk to Comberbach Parish Council

### **Open Forum**

There will be a period of 15 minutes before the meeting starts for members of the public to raise any issue that relates to Comberbach

### **AGENDA**

1. Apologies for Absence

To receive apologies for unavoidable absence

2. To receive Members' Declarations of Interest on any matters on the agenda

3. To approve the minutes of the meeting of the Parish Council held on 22<sup>nd</sup> October 2019 (attached)

4. Progress reports and updates

4.1 New litter bins at the Recreation Area – to note that these have now been installed.

4.2 To receive an update on the application to the CWAC Ward Members for budget funding towards 4 new picnic tables at the Recreation Area.

4.3 New gateway signage – to note that no feedback has been received from CWAC Highways on the design and the signs will now be ordered.

4.4 New noticeboard to be located at the Primary School – the noticeboard has been delivered. To make it accessible outside of school hours for the community to use, it will be necessary to recess or indent the railings at the school (subject to permission from the School). There will be additional cost. To consider an additional budget sum to undertake this work to the railings to make the noticeboard accessible. To consider whether to locate the new noticeboard at the Memorial Hall to replace the existing one and order a new noticeboard for the School site.

4.5 Defib pads at the Primary School – the school has asked the Parish Council to reconsider the decision to fund replacement pads based on additional information supplied.

4.6 Suggestion Box – this was displayed at the Open Meeting and will be installed shortly in the Heritage Phone Box.

4.7 The Avenue – to note that resurfacing works had now been undertaken.

5. Cheshire West and Chester Councillors' reports

To consider updates from CWAC Councillors.

6. Finance Committee

To receive the minutes of the meeting of Finance Committee held on 22<sup>nd</sup> October 2019.

7. Communication with residents

To consider feedback from the Open Meeting held on Saturday 30<sup>th</sup> November.

7. Planning

7.1. To note in appendix 3 any decisions by CW&C and consider or note decisions advised by the planning working group.

7.2. To consider any new Enforcement matters.

8. Recreation Area

8.1. Recreation Area Update – to consider a verbal update from the Chairman

9. Highways

9.1 To consider an email from a resident regarding parked cars on Cogshall Lane

11. Accounts and Financial Matters

11.1. To note the accounts for 30<sup>th</sup> November 2019 in Appendix 1

11.2. To approve the payments list in Appendix 2.

11.3 Draft budget – to consider any projects which the Council may wish to see in the draft budget for 2020-21.

11.4 Christmas Tree – to approve a budget of up to £200 to pay for the Christmas Tree at the Methodist Church

11.5 New laptop for the Clerk – to consider the report of the RFO (attached)

12. Representative Reports – to consider reports from the following:

- Parishioner issues from the open forum or from contacting the clerk
- Newsletter Group
- Comberbach Memorial Hall and Bowling Club
- Fete Committee
- School

13. Correspondence - to consider the correspondence schedule along with a verbal update on any correspondence received since the agenda was published (attached)

Manchester Airport has offered complimentary tickets to a concert in 2020 which could be offered to a special councillor, as a prize or to a member of the community who has gone the extra mile. The Council is asked to consider whether it wishes to take advantage of this offer

## **Part 2 – EXCLUSION OF THE PUBLIC AND PRESS**

None

Date of next meeting

The next meeting of Comberbach Parish Council will be Tuesday 21<sup>st</sup> January at 7.15pm in Comberbach Memorial Hall.

## **Appendix 1** Accounts for 30<sup>th</sup> November 2019

|                 |            |                 |            |
|-----------------|------------|-----------------|------------|
| Current account | £14,607.01 | Reserve         | £42,671.97 |
| Cash book       | £13,153.45 | Reconciliation: | 1 cheque   |

## **Appendix 2a** Payments

| Item                                     | Amount | Cheque | Power          |
|------------------------------------------|--------|--------|----------------|
| Tree Tops – 5 birch trees                | 50.00  | 22621  | LGA 1972 s 111 |
| Northwich Town Council – Qtly Insp Oct   | 58.80  | 22613  | LGA 1972 s 111 |
| RFO – Stationery (inks and paper)        | 71.77  | 22614  | LGA 1972 s 111 |
| Stephens Design – Artwork for signage    | 300.00 | 22615  | LGA 1972 s 111 |
| Synchroprint Ltd – November newsletter   | 182.00 | 22616  | LGA 1972 s 111 |
| EA Woodcock – for Christmas Tree         | 160.00 | 22617  | LGA 1972 s 137 |
| Parish Noticeboard Co – balance due      | 702.00 | 22618  | LGA 1972 s 111 |
| Parish Noticeboard Co – magnets          | 23.90  | 22619  | LGA 1972 s 111 |
| Clerk – Stationery, mileage, phone costs | 90.46  | 22620  | LGA 1972 s 111 |

## Appendix 2b Payments since last meeting

| Item | Amount | Cheque | Power          |
|------|--------|--------|----------------|
| None |        |        | LGA 1972 s 111 |

## Appendix 3 Recent planning decisions by CW&C

|                                                                                                                                                                                                       |                |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| 19/01511/FUL - Change of use from agricultural barn to 3No holiday let, Ivy Lodge Farm                                                                                                                | Pending        |
| 19/01832/FUL - Single storey side and rear extension and creation of first floor, 31 Senna Lane                                                                                                       | Approved       |
| 19/03064/FUL - Demolition of existing garage and erection of two storey dwelling, Comberbach Sorting Office 12 Senna Lane                                                                             | Pending        |
| 19/03228/FUL - Demolition of existing garage and conservatory, erection of rear extension, roof alterations to create first floor, single storey side extension and front porch canopy, 37 Senna Lane | Pending        |
| 19/03286/FUL - Removal of existing tile hung cladding and replacement with render, 29 Burgamot Lane                                                                                                   | Approved       |
| 19/03282/FUL - Removal of existing tile hung cladding and replacement with render, 2 Barrymore Crescent                                                                                               | Approved       |
| 18/04275/OUT – construction of new dwelling, Land Adjacent 18 Senna Lane                                                                                                                              | Appeal refused |
| 19/04150/S73 – variation of condition 2 (plans) of planning permission<br>17/04952/FUL, 25 Senna Lane                                                                                                 | Pending        |
| 19/04094/FUL - Single storey extensions to front and rear and two storey extension to side, 28 Senna Lane                                                                                             | Pending        |
| 19/03817/FUL – single storey rear extension, 4 Chapel Close                                                                                                                                           | Pending        |
| 19/03786/S73 - Removal of condition 5 on planning permission 06-1003-FUL, Cogshall Hall                                                                                                               | Pending        |