

COMBERBACH PARISH COUNCIL

TUESDAY 10th MARCH 2020

Dear Councillor

You are summoned to attend the Meeting of Comberbach Parish Council to be held on Tuesday 10th March 2020 at 7.15pm at Comberbach Memorial Hall.



Denise French

Clerk to Comberbach Parish Council

Open Forum

There will be a period of 15 minutes before the meeting starts for members of the public to raise any issue that relates to Comberbach

AGENDA

1. Apologies for Absence

To receive apologies for unavoidable absence

2. To receive Members' Declarations of Interest

3. To approve the minutes of the Meeting of the Parish Council held on 21st January 2020 (attached)

4. Progress reports; to consider updates on the following matters:

4.1. New signs for Comberbach – to note that the signs have now been ordered following a minor re-sizing of the design.

4.2 Request for financial support for the Defib at the Primary School – a response has been received from a representative of the school that replacement pads were purchased due to the expiry date being December 2019. The school has requested that any future expense be shared equally between themselves and the Parish Council on the grounds that the Defib is a shared resource. The cost of a new battery is suggested as approximately £250.

4.3 Letter to Cheshire West and Chester Chief Executive regarding highways matters in the village – to consider any response.

4.4 Letter from CWAC monitoring officer – the Monitoring Officer has responded regarding the Terms of Reference for dealing with a complaint.

4.5 Meeting regarding bus services for school pupils in the village – to consider a verbal update.

4.6 Inconsiderate parking on Cogshall Lane – this issue was raised by a resident and discussed at the meeting on 10th December 2019. The PCSO has responded that the area is monitored but no issues have been noted. Any concerns around obstructions should be reported using the 101 system

5. Cheshire West and Chester Councillors' reports

5.1. To consider updates from CWAC Councillors

6. Finance Committee

To receive the minutes of the meeting of Finance Committee held on 25th February 2020 (attached).

7. Planning

7.1. To note in appendix 3 any decisions by CW&C and consider or note decisions advised by the planning working group.

7.2. To consider any new Enforcement matters.

8. Highways

8.1 To request the Parish Clerk to write to Highways via the web portal to request footpath maintenance and clearing of grass and weeds from area around the village similar to that which has been provided on Cock Lane and Gibb Hill. Councillors to identify which areas of the village need action

9. Recreation Area

9.1. Recreation Update – to consider an update from the Chairman

9.2 To note that the annual Rospa Inspection will take place in April. To approve a fee of £42 to enable the Chairman (& any other Councillors who wish) to attend with the Inspector

9.3 Zip Wire – (i) To approve a budget and invoice for the repair and replacement of the tyres to the zip line cableway and agree which option to progress:

(a) Option 1 - Replace all 3 tyres at a cost of £739.20 plus vat

(b) Option 2 - Replace the identified faulty stop tyre at the end of the zip line at a cost of £428.40 plus vat

(ii) Zip line repaint - to approve a budget of £180 for the repainting of the zip line structure. Paint to be supplied from existing stock held.

9.4 New Picnic Tables and Benches - to confirm that replacement furniture should be both DDA complaint furniture as well as HDP (recycled plastic). Councillors to research options for consideration at the next meeting

9.5 Pathway – to approve the proposal from Finance Committee to realign and amend reserves and transfer funds to provide project resources for the provision of either a half or full resurface of the pathway up to a cost of up to £12,000 excluding VAT.

To request potential contractors to determine the best solution to the flooding issues on the current surface. To invite 3 contractors to submit a quote for the provision of either a full or half resurface including confirmation of the minimum guarantee period is offered to the solution provided. The quotes to be submitted to the Clerk in time for consideration at the next meeting of the Parish Council.

10. Accounts and finances

10.1 To note the accounts for 29th February 2020 in Appendix 1

10.2 To approve the payments list in Appendix 2.

10.3 Advertising charges – to consider charges for adverts in the Comberbach Village News, current charges are £10 per edition

10.4 Certificate in Local Council Administration – to consider paying for the Clerk to undertake the CiLCA qualification, cost is around £350

11. VE Day – to consider any feedback from residents and local groups and determine whether the Council wishes to arrange any commemorative event for VE Day

12. Representative Reports – to consider reports from the following:

- Parishioner issues from the open forum or from contacting the clerk
- Items from the Suggestion Box
- Newsletter Group
- Comberbach Memorial Hall Bowling Club and Hall Committee
- Fete Committee
- School

13. Correspondence

13.1 to receive the attached correspondence schedule along with a verbal update on any correspondence received since the agenda was published (attached)

13.2 To consider correspondence from a resident regarding residential amenity issues

13.3 To consider correspondence from a resident regarding speeding through the village (attached)

13.4 Great British Spring Clean – 20th March – 13th April – to consider participating in this event

14. Schedule of meetings

To consider proposed meeting dates as below:

5th May; 14th July; 15th September; 27th October; 8th December; 19th January; 9th March.

To confirm the date of the Annual Parish Meeting in May

Part 2

None

Date of next meeting:

The next meeting of Comberbach Parish Council will be Tuesday 5th May 2020 at 7.15pm in Comberbach Memorial Hall.

Appendix 1 Accounts for 29th February 2020

Current account £ 9,097.42

Reserve £ 42,821.55

Cash book £ 9,097.42

Reconciliation: no items

Appendix 2 Payments

Item	Amount	Cheque	Power
Northwich Town Council – Inspection Jan 20	£58.80	22628	LGA 1972 s 111
Jacksons Marquees – Fete 2020 deposit	£426.00	22629	LGA 1972 s 111
Starboard Systems – Scribe software 20/21	£308.40	22630	LGA 1972 s 111
J Ryder – reimburse maintenance materials & trophy costs	£63.04	22631	LGA 1972 s 111 & LGA 1972 s 37

Pre Authorised Payments

Item	Amount	Cheque	Power
None			

Appendix 3 Recent planning decisions by CW&C

Planning Applications	CW&C status
19/04150/S73 – variation of condition 2 (plans) of planning permission 17/04952/FUL, 25 Senna Lane	Approved
19/03064/FUL - Demolition of existing garage and erection of two storey dwelling, Comberbach Sorting Office 12 Senna Lane	Refused
19/03786/S73 - Removal of condition 5 on planning permission 06-1003-FUL (ancillary residential use), Cogshall Hall Senna Lane	Approved
19/03228/FUL - Demolition of existing garage and conservatory, erection of rear extension, roof alterations to create first floor, single storey side extension and front porch canopy, 37 Senna Lane Comberbach	Approved
19/04487/FUL - Widening of existing drive and two storey side extensions Location: 14 Chapel Close	Approved
Erection of a greenhouse/summer room - retrospective (resubmission of 18/02203/FUL) Erection of garden shed - retrospective (resubmission of application 19/02204/FUL) Comberbach Hall Cottage, The Avenue	Appeal submitted