

COMBERBACH PARISH COUNCIL

TUESDAY 22nd OCTOBER 2019

Dear Councillor

You are summoned to attend the Meeting of Comberbach Parish Council to be held on Tuesday 22nd October 2019 at 7:15 pm at Comberbach Memorial Hall.



 Denise French

Clerk to Comberbach Parish Council

Open Forum

There will be a period of 15 minutes before the meeting starts for members of the public to raise any issue that relates to Comberbach

AGENDA

1. Apologies for Absence

To receive apologies for unavoidable absence

2. To receive Members' Declarations of Interest on any matters on the agenda

3. To approve the minutes of the meeting of the Parish Council held on 27th August 2019 (attached)

4. Progress reports and updates

4.1 To consider the response from the Chief Executive of CWAC regarding the state of the roads in Comberbach, including that The Avenue will be resurfaced during the current financial year.

4.2 To note that a new noticeboard has been ordered for installation at the school

4.3 To note that the Clerk has submitted an application to the CWAC Ward Members for budget funding towards 2 x accessible game top picnic tables and 2 x ordinary accessible picnic tables at the Recreation Area. To agree an increase in budget to ensure all 4 replacement tables are wheelchair accessible

4.4 To note that a suggestion box has now been purchased and will be installed in the Heritage Phone Box

4.5 To note that new bins have been ordered for the Recreation Area and an update on installation will be given at the meeting

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4.6 New gateway signage – the agreed design was submitted to CWAC Highways who did not have any comments other than to query the reference to being a 'traffic monitored area'. The Clerk explained that Members had discussed and were supportive of the statement. The design will be advertised by CWAC on 16th October.

5. Cheshire West and Chester Councillors' reports

To consider updates from CWAC Councillors.

6. Communication with residents

(a) to confirm the date and time for the Open Meeting as Saturday 30th November and consider the format and attendees. The following is a suggested list of invitees – PCSO; CWAC; Primary School; Memorial Hall; local groups such as Village News, WI. To consider and agree a budget for refreshments and any other items

(b) Noticeboards – to approve a sum of £1,200+VAT for a replacement noticeboard at the Recreation Area

7. Planning

7.1. To note in appendix 3 any decisions by CW&C and consider or note decisions advised by the planning working group.

7.2. To consider any new Enforcement matters.

8. Recreation Area

8.1. Recreation Area Update – to consider a verbal update from the Chairman

8.2. To receive an update on the pencil feature fencing

8.3 Maintenance - following the resurface of the wet pour to consider a budget of £250 for the current contractor to continue maintenance over the winter months to clear leaves and debris from the surface to ensure no damage occurs to the surface.

8.4 Tree replacement - to consider a budget of £50 for the purchase of additional trees and foliage to increase the tree line between the car park and the field by the storage unit.

9.0 CWAC Enforcement Policy consultation

To consider whether to comment on the Enforcement Policy Consultation which proposes delegating powers for some enforcement activities to Town and Parish Councils

inside.cheshirewestandchester.gov.uk/get_involved/consultations/enforcement_policy_consultation

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10. Highways

None

11. Accounts and Financial Matters

11.1. To note the accounts for 30th September 2019 in Appendix 1

11.2. To approve the payments list in Appendix 2.

11.3 Staff salaries: following the annual appraisal process to approve the awarding of one increment to the Clerk and one increment to the RFO with effect from May 2019 which means the Clerk is on SCP26 and the RFO on SCP20

11.4 To approve the purchase of 2 sets of replacement pads for the defibrillator at the school site at an estimated cost of £80

12. Representative Reports – to consider reports from the following:

- Parishioner issues from the open forum or from contacting the clerk –

A resident has raised concern about speeding traffic through the village and asked about measures such as chicanes, speed tables and speed humps

- Newsletter Group
- Comberbach Memorial Hall and Bowling Club
- Fete Committee
- School

13. Correspondence - to consider the correspondence schedule along with a verbal update on any correspondence received since the agenda was published (attached)

Part 2 – EXCLUSION OF THE PUBLIC AND PRESS

None

Date of next meeting

The next meeting of Comberbach Parish Council will be Tuesday 10th December at 7.15pm in Comberbach Memorial Hall.

Appendix 1 Accounts for 30th September 2019

Current account	£17,620.53	Reserve – £42,671.97
Cash book	£16,507.06	Reconciliation: 3 cheques

Appendix 2a Payments

Item	Amount	Cheque	Power
PKF Littlejohn LLP – External Audit 18/19	£240.00	22604	LGA 1972 s 111
Synchroprint Ltd – September newsletter	£182.00	22605	LGA 1972 s 111
Cheshire West & Chester – Litter bins	£960.00	22606	LGA 1972 s 111
Shane Ross – Grounds Mtce (3 of 3)	£600.00	22607	LGA 1972 s 111
Cheshire West & Chester – Election costs	£181.00	22608	LGA 1972 s 111
RFO – reimburse for Suggestion Box	£21.37	22609	LGA 1972 s 111
Comberbach Memorial Hall - Wreath	£50.00	22610	LGA 1972 s 137
Northwich Town Council – Repairs to play equipment and gate	£1,453.56	22611	LGA 1972 s 111

Appendix 2b Payments since last meeting

Item	Amount	Cheque	Power
Parish Noticeboard Co – School noticeboard deposit	£702.00	22602	LGA 1972 s 111
Matform Ltd – Name plaques for pencils	£311.47	22603	LGA 1972 s 111

Appendix 3 Recent planning decisions by CW&C

19/01037/TPO - removal of alder tree, 8 Foxlea	Refused
19/01029/FUL - single storey side extension with links to garage, 19 Goosebrook Close	Approved
19/01511/FUL - Change of use from agricultural barn to 3No holiday let, Ivy Lodge Farm	Pending
19/01832/FUL - Single storey side and rear extension and creation of first floor, 31 Senna Lane	Pending
19/02204/FUL - Erection of greenhouse/summer room and garden shed (Retrospective), Comberbach Hall Cottage	Refused
19/02277/FUL - Single storey rear extension and extension to rear dormer, Sunnyside	Approved
19/03064/FUL - Demolition of existing garage and erection of two storey dwelling, Comberbach Sorting Office 12 Senna Lane	Pending
19/03061/FUL - Erection of a greenhouse/summer room - retrospective	Refused

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(resubmission of 18/02203/FUL) Comberbach Hall Cottage	
19/03057/FUL - Erection of garden shed - retrospective (resubmission of application 19/02204/FUL), Comberbach Hall Cottage	Refused
19/03228/FUL - Demolition of existing garage and conservatory, erection of rear extension, roof alterations to create first floor, single storey side extension and front porch canopy, 37 Senna Lane	Pending
19/03286/FUL - Removal of existing tile hung cladding and replacement with render, 29 Burgamot Lane	Pending
19/03282/FUL - Removal of existing tile hung cladding and replacement with render, 2 Barrymore Crescent	Pending
19/01720/FUL - Internal alterations and first floor extension, 1 Hough Lane Cottages Hough Lane	Approved
18/04275/OUT – construction of new dwelling, Land Adjacent 18 Senna Lane	Appeal in progress