

REPORT TO COMBERBACH PARISH COUNCIL

TUESDAY 4TH MAY 2021

Appointments to Committees, Working Groups and Outside Bodies

To review the Terms of Reference for the Committees below and agree membership:

(a) Finance Committee

Current membership – Councillors Hornby (Chairman), J Bradley, Johnston and Ryder

Quorum – 3

Current Terms of Reference:

Finance Committee –

To act on behalf of the Parish Council to review and recommend to Council all aspects of Parish Council finances, including:

- (i) to propose a draft budget;
- (ii) to propose a precept based on the draft budget;
- (iii) To perform a quarterly review of performance against budget
- (iv) to consider finance policy including Financial Regulations and Reserves Policy.
- (v) to consider requirements for future costs, liabilities and projects and ensure adequate reserves are funded.

(b) Staffing Committee

Current membership – Councillors Ryder (Chairman) R Bradley, Hornby and Johnston

To deal with staffing matters including recruitment and appraisals

To deal with complaints based on the Complaints Policy

(c) Planning Committee

The current arrangements are that the Clerk has delegated power to respond to planning applications by taking soundings from members of the Planning Committee which will be given due consideration when drafting the response. If Members of the Committee do not agree on their response or the application would have a serious impact on the community then the application will be considered by the Planning Committee.

Current membership – Councillors J Bradley, R Holt, S Hornby and J Ryder

RECOMMENDED: That the Council

- (a) approves the Terms of Reference for Finance Committee;
- (b) agrees membership of Finance Committee;
- (c) appoints a Chairman for the Finance Committee;
- (d) approves the Terms of Reference for Staffing Committee;
- (e) agrees membership of Staffing Committee;
- (f) appoints a Chairman for the Staffing Committee;
- (g) confirms the arrangements for dealing with Planning applications;
- (h) agrees membership of Planning Committee;
- (i) appoints representatives to the following organisations:
 - Comberbach Memorial Hall Management Committee;
 - Recreation Committee;
 - Fete Committee;
 - Bowling Club;
 - Police Liaison;
 - School Liaison;
 - Litterpick;
 - Speedwatch