

Minutes of a Virtual Meeting of Comberbach Parish Council's Finance Committee held on Tuesday 20th April 2021

Present

Councillor Steven Hornby (in the Chair)

Councillors:

Jim Bradley

Jill Johnston

John Ryder

Denise French (Clerk)

Stephen Penwill (RFO)

The Meeting started at 4.30pm.

1. Apologies for absence

All were present.

2. To receive Members' Declarations of Interest

Councillor Bradley declared an interest in item 7 - Grant Application from Comberbach Memorial Hall on the grounds that he was a Trustee of the Hall.

3. Minutes

RESOLVED: That the Minutes of the Meeting of the Finance Committee held on 12th January be approved as a correct record.

4. Pump Track

The Parish Council had appointed Clark and Kent as the provider to design and build the track. The build was scheduled for May. An article had been provided for the next edition of the Newsletter. Signage would be produced locally. The Parish Council had the sum of £17,000 in the budget and would need to move funds from another budget or seek grant funding to manage the shortfall which was around £2,500. Councillor Ryder had spoken to a number of residents about the project and received positive feedback.

RESOLVED: That the update be noted.

5. Review of Quarter 4 Budget Report

The Parish Council reviewed the Quarter 4 budget report. The RFO highlighted the following:

- Advertising income had reduced;

- There had been an overspend on the Projects cost centre compared to budget due to the Council paying for 2 projects during this financial year – picnic tables and Gateway signage – that had been approved as part of the 2019-20 budget;

RESOLVED: that the Quarter 4 budget be received.

6. Year End Accounts and Annual Return

The RFO presented various reports to the Committee:

- The Annual Return financial summary
- The explanation of variances
- Bank reconciliation
- Prior year comparison
- Statement of Accounts.

RESOLVED:

That the reports be noted and will be considered at the next meeting of the Parish Council to enable the year end accounts and Annual Return to be completed.

7. Grant application – Comberbach Memorial Hall

The Committee considered a grant application from the Treasurer of Comberbach Memorial Hall. The Hall was seeking funding towards a new heating system. The Treasurer had advised that a grant application had been submitted to Veolia towards the majority of the costs of the new system.

RESOLVED: That the Treasurer be requested to provide further information in time for the grant to be considered at the meeting of the Parish Council on 4 May:

- Information on numbers of quotes sought for the new heating system
- The value of the grant sought from Veolia
- Any other grant funding requested
- Whether the Hall would be making a financial contribution towards the new heating system from its own budget.

(Note: Councillor J Bradley declared an interest in the above item on the grounds that he was a Trustee of the Memorial Hall and left the meeting prior to any discussion of the item).

The Meeting closed at 5.05pm

Cllr Steven Hornby (in the Chair)

DRAFT