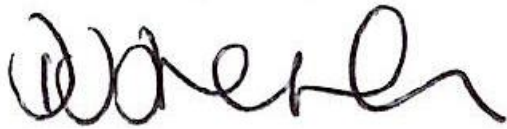


COMBERBACH PARISH COUNCIL

TUESDAY 20th JULY 2021

Dear Councillor

You are summoned to attend the Meeting of Comberbach Parish Council to be held on Tuesday 20th July 2021 at 7:15 pm at Comberbach Memorial Hall.



Denise French

Clerk to Comberbach Parish Council

Open Forum

There will be a period of 15 minutes before the meeting starts for members of the public to raise any issue that relates to Comberbach

AGENDA

1. Apologies for Absence

To receive and approve apologies for unavoidable absence

2. To receive Members' Declarations of Interest on any matters on the agenda

3. To approve the minutes of the meeting of the Parish Council held on 4th May 2021 (attached)

4. Councillor Rena Bradley

4.1 Following the sad death of Rena on 2nd July, to give Members the opportunity to reflect on Rena's life and her contribution to Comberbach

5.0 Casual Vacancy

5.1 To note the Casual Vacancy and action arising.

6. Progress reports and updates

6.1 Pump Track – to note the successful Opening Event for the Pump Track

7. Cheshire West and Chester (CWAC) Councillors' reports

To consider updates from CWAC Councillors.

8. Recreation Area & Pump Track

8.1. To consider the regular update from the Chairman

8.2 To consider the report following the regular inspection (attached)

8.3 To consider the Rospa Post Installation Inspection Report for the Pump Track (attached)

8.4 Benches – to consider the purchase and installation of benches at the Pump Track and approve one of the options below:

Option 1

Purchase of metal seating benches which are fastened into the ground. 10-year guarantee.

Cost £300 ex vat each plus postcrete and fixing.

Option 2

Purchase of timber for seating and use existing roundel pencils in stock plus bolt fixings and postcrete. Roundel posts have a 15-year guarantee. Cost £30 ex vat each plus postcrete.

8.5 Boundary of the Pump Track and car park

To discuss an option to purchase a number of trees to be planted along the edge of the car park.

To seek views from CW&C and to discuss seeking sponsorship from residents.

8.6 Repair to the swing

The swings are in need of repair following rot to a single leg. To consider the following option:

Option 1

Replace the existing swing with a new one. Cost £1800 excluding VAT plus fitting plus repair to the wet pour.

Option 2

Replace the damaged swing post with a replacement from the supplier HAGS.

Cost £140 excluding VAT plus £100 delivery.

Option 3

Replace all 4 swing posts retaining the existing metal bar and swing seats. HAGS to supply at a cost of £610 excluding VAT plus £30 for wet pour binder. We have a quantity of wet pour granules in the storage unit for minor repairs.

8.7 WI Planter

Some of the existing timber on the planter has rotted. To consider a quick fix to insert two wires bands around the circumference to stabilise at a cost of approximately £50 for a wire band and screws

8.8 Grassed area

The grassed area is in need of some aeration. To consider the hire of an aerator for a day plus labour from Shane Ross at a cost of approximately £150

8.9 To discuss and agree that the Parish Council should prepare a grant application from the Landfill Tax subsidy towards replacement recreation area equipment identifying the zip line and tall climbing frame and slide as in need of replacement in the next 3 years.

9 Highways and Streetscene

9.1 Bulb planting/ wildflower planting scheme

(a) To consider purchasing a quantity of bulbs to plant across the village.

(b) To consider whether the Council wishes to identify a number of areas for wildflower planting schemes to suggest to Cheshire Wildlife Trust

9.2 Cheshire Railings

To consider whether to investigate painting the railings on the corner of Budworth Lane with CWAC and the landowner and approve any budget for materials

9.3 BT Exchange, Senna Lane

To authorise the Clerk to write to BT regarding the state of the grass in front of the BT exchange, and ask them to consider turning the area into a wildflower garden. To request the exterior is painted to improve the appearance.

9.4 Dog waste bag dispensers

Following a request to the Council, to consider the purchase of dog waste bag dispensers

9.5 Change of use to Bridleway

To consider the attached notice relating to the upgrade of the footpath between Senna Lane and Cogshall Lane from footpath to bridleway (attached)

10. Speed Indicator Device

The Council has been successful in its grant application with Anderton with Marbury PC to the Police and Crime Commissioner Community Safety Fund and an award of £2000 has been made towards the purchase of a Speed Indicator Device. A small group of Councillors met on 6th July to receive a demonstration of one type of SID.

To consider and approve the following:

- Sharing of cost and use with Anderton with Marbury Parish
- Ownership/ purchase/ insurance
- Maintenance/Repairs

11. Accounts and Financial Matters

11.1 To note the accounts for 30th June 2021 in Appendix 1

11.2 To review the Quarter 1 budget report

11.3 To approve the payments list in Appendix 2.

11.4 Cheque Signatories – to approve an additional signatory

11.5 To review the Reserves list

11.6 To consider the report from the Internal Auditor (attached)

11.7 To review Newsletter advertising charges

12. Projects

12.1 Village Task Force

To consider a project to set up a Village Task Force to carry out areas of general maintenance throughout the village including:

Cutting back growth from gulleys.

Cutting back grass from pathways.

Hedge maintenance

To consider allocating a budget towards equipment and materials

12.2 Queen's Jubilee 2022

To consider whether the Council wishes to commemorate the Jubilee and discuss ideas which could include – a garden area; participating in the Beacon lighting project.

13.0 Planning

13.1. To note in appendix 3 any decisions by CW&C and consider or note decisions advised by the planning working group.

13.2. To consider any new Enforcement matters.

14. Outside Bodies

To consider appointing a representative on the following outside bodies:

- Comberbach Memorial Hall Management Committee;
- Fete Committee;
- Bowling Club;
- Police Liaison;
- School Liaison;
- Litterpick;

15. Community Resilience Plan

15.1 To consider making progress with Community Resilience Plan

16. Clerk's Cilca Qualification

16.1 To note that the Clerk has now successfully completed the Certificate in Local Councils' Administration (CiLCA) and is fully qualified

17. Correspondence

To consider the correspondence schedule along with a verbal update on any correspondence received since the agenda was published (attached)

Part 2 – EXCLUSION OF THE PUBLIC AND PRESS

To resolve under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public due to the confidential nature of the business to be discussed

Date of next meeting

The next meeting of Comberbach Parish Council will be Tuesday 14th September 2021 at 7.15pm.

Appendix 1 Accounts for 30th June 2021

Current account	£20,147.82	Reserve	£21,374.67
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Cash book

£41,522.49

Reconciliation: 0

Appendix 2 Payments

Item	Amount	Power
Shires Accountants – Payroll service to Mar 22	£144.00	LGA 1972 s 111
CHALC – Councillor induction course	£25.00	LGA 1972 s 111
Shane Ross – Grounds maintce 21/22 invoice 1	£600.00	LGA 1972 s 111
Cheshire West Council – The Moss signage	£240.00	LGA 1972 s 111
S Penwill – Zoom costs, postage, toner	£166.01	LGA 1972 s 111
HMRC – PAYE Apr-Jun 21	£251.80	LGA 1972 s 111

Pre Authorised Payments

Item	Amount	Date	Power
Shires Pay Service – payroll setup	£57.00	27/05/21	LGA 1972 s 111
JDH Business Services – Int Audit fee	£234.72	27/05/21	LGA 1972 s 111
RoSPA Play Safety – Ann inspection	£145.20	27/05/21	LGA 1972 s 111
Zurich Insurance – Pump Track addn	£58.97	27/05/21	LGA 1972 s 111
Parish Notice Bd – Pump Track sign	£72.00	11/06/21	LGA 1972 s 111
Clark & Kent – Pump Track	£23,142.00	11/06/21	LGA 1972 s 111
Shires Accountants – Payroll May 21	£14.40	11/06/21	LGA 1972 s 111
Northwich TC – cableway clamps	£117.60	11/06/21	LGA 1972 s 111
Northwich TC – Inspection Nov 20	£58.80	11/06/21	LGA 1972 s 111
Northwich TC – Inspection Jan 21	£58.80	11/06/21	LGA 1972 s 111
Northwich TC – Inspection Apr 21	£58.80	11/06/21	LGA 1972 s 111
J Ryder – Reimburse materials costs	£297.12	21/06/21	LGA 1972 s 111
Information Commissioner – fee 21/22	£35.00(DD)	29/06/21	LGA 1972 s 111

Appendix 3 Recent planning decisions by CW&C

20/03702/OUT - demolition of the existing garage and passageway of Senna House and erection of two four bedroom detached houses15 Senna Lane	Pending
20/03809/FUL - Removal of existing garage, two storey side and single storey rear extension and new dormer to roof, 5 Mather Drive	Approved

21/00584/TPO - Oak on boundary line in hedge - Fell to low stump due to poor previous Pruning, 17 Goosebrook Close	Approved
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