

COMBERBACH PARISH COUNCIL

FINANCE COMMITTEE – FRIDAY 7 JANUARY 2022

Dear Councillor

You are requested to attend the Meeting of Comberbach Parish Council's Finance Committee to be held on Friday 7 January 2022 at 2.00pm at Comberbach Memorial Hall.



Denise French

Clerk to Comberbach Parish Council

AGENDA

1. Appointment of Chairman
2. Appointment of Vice Chairman
3. Apologies for Absence

To receive apologies for unavoidable absence

4. Declarations of Interest

To receive Members' Declarations of Interest on any matters on the agenda

5. To confirm as a correct record the minutes of the meeting held on 20th April 2021 (attached)
 6. To consider recommending to Council that the Chairman be paid a sum of £30 towards mileage costs of 180 miles for returning the swing legs to Hags in Selby
 7. Q3 budget review
 8. Full year budget forecast
 9. Online storage solution
- To consider options for increasing the storage solution for council documents
10. Recreation Area Infant Swings

Following confirmation that replacement swing legs are unsuitable it will be necessary to allocate funds for a replacement swing, as originally outlined by Northwich TC.

Option 1 - Replace existing swing with a like for like 2 bay seat structure

Option 2 - Replace existing swing by turning 90 degrees to allow additional equipment i.e. 2 bay structure

Option 3 - Replace with a super triple bay structure.

Options document attached

11. Safety Matting for the Zip Wire

To consider options for repair or replacement of the safety matting

12. Projects

To consider whether there are additional future projects for the allocation of funds

13. Draft Budget 2022 – 23 & precept

To consider the first draft budget and level of precept

14. Reserves

To discuss the Reserves for the forthcoming years

15. Staff salaries and contracts

The Clerk received 2 increments wef July 2021 in accordance with her contract on the successful completion of the Cilca qualification. She is now on SCP 22. This is currently £14.05 per hour

The RFO does not wish to undertake Cilca and is on SCP 10 which is currently £11.08 per hour.

Contracts state that the Clerk and RFO will receive one increment upon successful completion of the annual appraisal. There is no top limit which means increments could be awarded indefinitely. The Chairman has sought advice from Chalc and the current grades/SCP levels are considered appropriate based on relevant staff experience, qualifications and the Council's level of activity and responsibility. The Committee is asked to consider recommending to Council whether salaries are set at the current level or whether the RFO should receive one final increment based on responsibility for finances and website.

Part 2 – EXCLUSION OF THE PUBLIC AND PRESS - none