

COMBERBACH PARISH COUNCIL

TUESDAY 8 MARCH 2022

Dear Councillor

You are summoned to attend the Meeting of Comberbach Parish Council to be held on Tuesday 8 March 2022 at 7:15 pm at the **Comberbach Memorial Hall**.



Denise French

Clerk to Comberbach Parish Council

Open Forum

There will be a period of 15 minutes before the meeting starts for members of the public to raise any issue that relates to Comberbach. The Open Forum will start at 7.15pm and the formal agenda below will start after that. The period of public participation may be extended at the discretion of the Chairman.

AGENDA

1. Apologies for Absence

To receive and approve apologies for unavoidable absence

2. To receive Members' Declarations of Interest on any matters on the agenda

3. To approve the minutes of the meeting of the Parish Council held on 18 January 2022 (attached)

4. Progress reports and updates

4.1 Road safety Budworth Lane and Cock Lane – progress on discussions with Great Budworth Parish Council

4.2 BT Exchange Senna Lane – progress with BT regarding the appearance of the site

4.3 Climate Change – to consider any update on initial discussions at the previous meeting

5. Cheshire West and Chester (CWAC) Councillors' reports

To consider updates from CWAC Councillors.

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6. Recreation Area & Pump Track

6.1. To consider the regular update from the Chairman

6.2 To consider the report following the regular inspections

6.3 To approve the purchase of paint, brushes, and materials to repaint the play equipment at a cost of maximum £250.

7. Highways and Streetscene

7.1 Wildflower Project

CWAC have a 5 year programme to plant wildflowers with each ward receiving one area per year, the Ward Councillors have chosen Sutton Weaver this year.

However, Parish Councils can identify their own areas subject to certain criteria; to consider whether the Parish Council wants to investigate planting and maintaining an area.

7.2 Soot Hill landslip

To consider the latest update on the landslip and whether the Parish Council wishes to make any formal response to CWAC in view of the timescales and temporary signs as well as the inconvenience to residents and local businesses

7.3 Road safety on Cogshall Lane

To discuss signage and/or barriers along Cogshall Lane – Members Item, Councillor McDermott

7.4 Speed Indicator Device

To consider a verbal progress update on the SID including latest data readings

7.5 Streetscene

Following complaints regarding streetscene, to agree that Councillors will “walk” the village in late March/early April and identify any properties where action needs to be addressed and to make contact with the householder.

8. Local Police Matters

To consider a suggestion from a resident that Northwich Local Policing Unit supply the Parish Councils with a summary of items where the PCSO and Police have been involved in local matters including the use of the speed gun to monitor traffic. A copy of a Warrington LPU summary to be shared at the PC meeting.

9. Accounts and Financial Matters

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9.1 To note the accounts for 28 February 2022 in Appendix 1

9.2 To approve the payments list in Appendix 2.

10. Review of Policies

To consider and approve:

(a) the Standing Orders

(b) Financial Regulations

(c) Risk Assessment

(d) Online Banking Policy

(e) Asset Register

11. Staff Salaries

(a) To consider the recommendation of Finance Committee on 7 January 2022 that the RFO be awarded one final increment and he will be on SCP 11 with effect from 1 May 2021

(b) that the contracts of the Clerk and RFO be amended to reflect that they have both now reached the top of their respective grades.

12. Projects

12.1 Village Task Force

To consider an update on the project to set up a Village Task Force to carry out areas of general maintenance throughout the village

12.2 Queen's Jubilee 2022

To consider how the Council wants to support the village in the commemoration of the Queen's Platinum Jubilee:

(a) To consider an update from Councillor Val McDermott

(b) To consider the purchase of items to support the event

(c) To consider the purchase of roundels for either the finger posts or gateway signs into the village. Cost £5 each plus delivery and vat

(d) To consider bunting for use at the sponsored events we support. Cost 5 mtr lengths £13 plus delivery and vat

(e) To consider the purchase of a beacon lantern to be used at the Spinner & Burgamot land next to the car park; cost is around £490 plus VAT.

13. Memorial Hall Car Park

Comberbach Memorial Hall has requested that the PC considers the car park which has been regularly flooded during bad weather making parking difficult for hall users; the CMH have indicated they would be willing to consider contributing to any works

14. Village Youth Ambassador

To consider a proposal from the Rose Fete Committee who have decided to change the role of Rose Queen to that of a "Village Ambassador" and have suggested this could include attending Parish Council meetings as a Youth Ambassador/Representative

15. Planning

15.1. To note in appendix 3 any decisions by CW&C and consider or note decisions advised by the planning working group.

15.2. To consider any new Enforcement matters.

16. Correspondence

16.1 To consider the correspondence schedule along with a verbal update on any correspondence received since the agenda was published (attached)

16.2 To consider whether the council wishes to complete the double taxation survey from Chalc (attached)

17. Representative Reports

To consider updates from Councillor representatives:

- Comberbach Memorial Hall Management Committee – Cllr Val McDermott
- Fete Committee – Cllr John Ryder
- Bowling Club – Cllr John Ryder
- Police Liaison – Cllr Richard Chandler
- School Liaison – Cllr Steven Hornby
- Litterpick – Cllr Jill Johnston

Part 2 – EXCLUSION OF THE PUBLIC AND PRESS

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To resolve under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public due to the confidential nature of the business to be discussed

18. Provision of replacement swing set, Recreation Area

To consider quotes received for the replacement swing set at the Recreation Area and whether to award a contract

Date of next meeting

The next meeting of Comberbach Parish Council will be the Annual Meeting of the Council and will take place on Tuesday 10 May 2022 at 7.15pm.

Appendix 1 Accounts for 28 February 2022

Current account	£15,738.41	Reserve	£21,377.64
Cash book	£37,116.05	Reconciliation:	0

Appendix 2 Payments

Item	Amount	Power
J Ryder – Fencing Materials reimbursement	£130.25	LGA 1972 s 111
Starboard Systems (Scribe) – 2022/23 subscription	£345.60	LGA 1972 s 111
D French – Mileage costs Jan – Mar 2022	£21.60	LGA 1972 s 111

Pre Authorised Payments

Item	Amount	Date	Power
PAP2106 – J Ryder, reimburse safety matting	£244.61	14/12/2021	LGA 1972 s 111

Appendix 3 Recent planning decisions by CW&C

21/01937/S73 - Single storey side and rear extension and creation of first floor (Variation of conditions 2 (approved plans) and 3 (materials) of planning permission 19/01832/FUL) 31 Senna Lane	Pending
21/02469/FUL – single storey rear extension and loft conversion, Mill Bank	Pending
Lime (T1) - Reduce crown by approx 1-2m. Dying Ash (G2) - Fell to low stump	Pending

due to decline showing in crown; 7 Freshfields	
21/03798/TPO - 2 x Cherry trees - Fell, due to shading, Three Oaks Marbury Road	Pending
21/03580/LBC - Enlarge the small existing doorway between the kitchen and the library / TV room to the south and the creation of a new opening on the west side of the room, matching the style and proportion of the proposed enlarged opening on the east side, Cogshall Hall Senna Lane	Pending
20/03702/OUT - Demolition of the existing garage and passageway of Senna House and erection of two three bedroom detached houses, 15 Senna Lane	Pending
21/05001/FUL - Creation of an additional storey with new external doors and windows, 57 Senna Lane, 57 Senna Lane	Pending
21/05110/OUT - Erection of two detached houses and the demolition of the existing garage and passageway of Senna House, 15 Senna Lane	Pending
1/05070/OUT - Outline planning permission for a mixed use development of up to 1,550 units of residential dwellings including affordable housing (subject to viability); specialist accommodation for older people including residential care home; local centre and active ground floor uses comprising up to 600 sqm of flexible floorspace for retail (including small convenience food store); up to 275 sqm of health, nursery and community; up to 7,700 sqm of employment space; up to 950 sqm of cafe, restaurant, takeaway and public house floorspace; up to a 2,250sqm (up to 2FE) primary school with associated playing fields (Use Class F1(a)); and associated road infrastructure, landscaping (including Sustainable Urban Drainage Systems), public realm and amenity space (all matters reserved	Pending

except for vehicular access), land at Winnington Works	
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