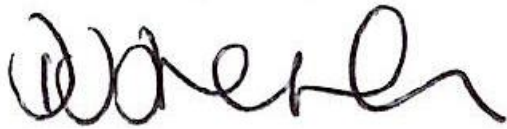


COMBERBACH PARISH COUNCIL

TUESDAY 5 JULY 2022

Dear Councillor

You are summoned to attend the Meeting of Comberbach Parish Council to be held on Tuesday 5 July 2022 at 7:15 pm at the **Comberbach Memorial Hall**.



Denise French

Clerk to Comberbach Parish Council

Open Forum

There will be a period of 15 minutes before the meeting starts for members of the public to raise any issue that relates to Comberbach. The Open Forum will start at 7.15pm and the formal agenda below will start after that. The period of public participation may be extended at the discretion of the Chairman.

AGENDA

1. Apologies for Absence

To receive and approve apologies for unavoidable absence

2. To receive Members' Declarations of Interest on any matters on the agenda
3. To approve the minutes of the meeting of the Parish Council held on 10 May 2022
4. Progress reports and updates

Following a reminder email to the CWAC Head of Planning, a response had been received with an explanation for the delays in determining planning applications due to high demand and recruitment difficulties.

5. Cheshire West and Chester (CWAC) Councillors' reports

To consider updates from CWAC Councillors.

6. Recreation Area & Pump Track
 - 6.1. To consider the regular update from the Chairman
 - 6.2. To consider any report following the regular inspections

Denise French, Parish Clerk

07759 212449

parishclerk@comberbach.com

6.3 WI Circle planter. To approve a budget of £80 to stabilise and repair the wooden posts surrounding the planter and replace any necessary rotten stumps.

6.4 To discuss an issue raised by a resident regarding provision of public toilets at the Recreation Area

6.5 To consider any future projects.

7. Highways and Streetscene

7.1 Traffic issues arising from Soot Hill

(a) to consider the response from CWAC to issues raised

(b) Cogshall Lane site visit – to consider the arrangements for the site visit with CWAC Highways

7.2 Cogshall Lane general traffic issues – to consider and approve a budget of £320 for the purchase of a chevron sign and right hand bend sign plus post and stainless steel fittings for Cogshall Lane near the brook. CWAC Highways will not fund such signage due to lack of accident data but the Parish Council can fund.

7.3 Speed Indicator Device – to consider a verbal progress update on the SID including latest data readings

7.4 Budworth Lane – following discussion at the last meeting, to consider the response from CWAC to issues raised

8. Accounts and Financial Matters

8.1 To note the accounts for 30 June 2022 in Appendix 1

8.2 To consider and approve a donation of £520 to the Comberbach Fete Committee towards additional costs:

- For the contractor invoice employed to manage the road closure and signage required to allow the Fete to walk on the public highway.
- In addition, the Fete had to increase its public liability insurance to £10m at the behest of CW&C.

8.3 To approve the payments list in Appendix 2.

8.4 To consider the Q1 review

8.5 To consider an update on the insurance

9. Staffing Committee

To consider appointing Members to the Staffing Committee

10. Projects

10.1 Defibrillator

To consider a replacement Defib at the Bowling Club.

The warranty has now expired, however the battery has manufacturer's guarantee to March 2025 and the defib pads have an expiry of 25 May 2023. The cost of a replacement unit is £1,254 with a 7 year warranty.

10.2 Queen's Jubilee 2022

(a) To consider feedback from the Jubilee commemorations.

(b) To approve any additional expenditure

10.3 Remembrance

To consider the purchase of a Remembrance Soldier(s) from the RBL. The cost of a single soldier from RBL is £200 including shipping.

The link below gives details of options:

[Royal British Legion Industries Shop | Outdoor Tommys \(rbli.shop\)](https://rbli.shop).

10.4 Car Park

To consider and approve a budget of £400 for the cost of installing an eco drain at the front of the disabled parking bays. Costs include a 10mtr eco drain, sump trap, 110 mm pipe, sand cement and labour costs to Shane Ross

11.0 Planning

11.1. To consider application 22/01512/FUL - Erection of oak framed car port Reference at Paddock View and make comments to CWAC

11.2 Comberbach Local Plan

To consider the merits of a local plan/neighbourhood plan for Comberbach

11.3 To note in appendix 3 any decisions by CW&C and consider or note decisions advised by the planning working group.

11.4. To consider any new Enforcement matters.

12. Correspondence

To consider the correspondence schedule along with a verbal update on any correspondence received since the agenda was published

13. Representative Reports

To consider updates from Councillor representatives:

- Comberbach Memorial Hall Management Committee – Cllr McDermott
- Fete Committee – Cllr Ryder
- Bowling Club – Cllr Ryder
- Police Liaison – Cllr Chandler
- School Liaison – Cllr McDermott
- Litterpick – Cllr Johnston

Part 2 – EXCLUSION OF THE PUBLIC AND PRESS

To resolve under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public due to the confidential nature of the business to be discussed

None

Date of next meeting

The next meeting of Comberbach Parish Council will be Tuesday 6 September 2022 at 7.15pm.

Appendix 1 Accounts for 30 June 2022

Current account	£23,095.77	Reserve	£21,377.64
Cash book	£44,473.41	Reconciliation:	0

Appendix 2 Payments

Item	Amount	Power
HMRC – PAYE Q1 2022/23	£264.80	LGA 1972 s 111
CHALC – Training course V McDermott	£25.00	LGA 1972 s 111
CHALC – Training course S Cameron	£25.00	LGA 1972 s 111
J Ryder – reimburse materials costs	£241.39	LGA 1972 s 111
P Plail – Jubilee benches materials	£143.04	LGA 1972 s 111
Cheshire Community Action Trust – Subs 22/23	£20.00	LGA 1972 s 111

Pre Authorised Payments

Item	Amount	Date	Power
PAP2201 – Zurich, insurance 22/23	£862.84	10/05/22	LGA 1972 s 111
PAP2202 – D French, Antivirus	£69.99	11/05/22	LGA 1972 s 111
PAP2203 – Northwich TC, Insp Apr	£58.80	11/05/22	LGA 1972 s 111
PAP2204 – Shires (PQR), payroll 22/23	£202.80	19/05/22	LGA 1972 s 111
PAP2205 – Synchroprint, CVN May	£208.82	19/05/22	LGA 1972 s 111
PAP2206 – V McDermott, Jubilee Grant	£550.00	19/05/22	LGA 1972 s 111
PAP2207 – HMRC, PAYE Q1 20/21	£251.87	23/05/22	LGA 1972 s 111
PAP2208 – Massey & Harris, swings	£8,738.40	15/06/22	LGA 1972 s 111
PAP2209 – Jackson's Marquee, Fete	£1,278.00	15/06/22	LGA 1972 s 111
DD – Techquarters, Microsoft 365	£26.78	01/05/22	LGA 1972 s 111
DD – Techquarters, Microsoft 365	£21.43	01/06/22	LGA 1972 s 111
DD – Techquarters, Microsoft 365	£21.43	01/07/22	LGA 1972 s 111

Appendix 3 Recent planning decisions by CW&C

APPLICATION DETAILS	DATE OF VALIDATION	CURRENT POSITION
21/01937/S73 - Single storey side and rear extension and creation of first floor (Variation of conditions 2 (approved plans) and 3 (materials) of planning permission 19/01832/FUL) 31 Senna Lane	Fri 30 Apr 2021	Pending
21/05001/FUL - Creation of an additional storey with new external doors and windows, 57 Senna Lane	Fri 17 Dec 2021	Awaiting decision
21/05110/OUT - Erection of two detached houses and the demolition of the existing garage and passageway of Senna House, 15 Senna Lane	Wed 22 Dec 2021	Refused at Planning Committee – 10 May 22
21/05070/OUT - Outline planning permission for a mixed use development of up to 1,550 units of residential dwellings including affordable housing (subject to viability); specialist accommodation for older people including residential care home; local centre and active ground floor uses comprising up to 600 sqm of flexible floorspace for retail (including small convenience food store); up to 275 sqm of health, nursery and community; up to 7,700 sqm of employment space; up to 950 sqm of cafe, restaurant, takeaway and public house floorspace; up to a 2,250sqm (up to 2FE) primary school with associated playing fields	Wed 22 Dec 2021	Awaiting decision

(Use Class F1(a)); and associated road infrastructure, landscaping (including Sustainable Urban Drainage Systems), public realm and amenity space (all matters reserved except for vehicular access), land at Winnington Works		
21/03746/FUL Single storey front extension with external courtyard space, and alteration to the exterior materials of the dwelling (Amended description) Centila Cogshall Lane Comberbach	25 October 2021	Awaiting decision – amended Description
21/01937/S73, Single storey side and rear extension and creation of first floor (Variation of conditions 2 (approved plans) and 3 (materials) of planning permission 19/01832/FUL), 31 Senna Lane	Fri 30 Apr 2021	Awaiting decision
22/00953/FUL - Demolition of existing porch, single storey glazed link extension, single storey and two storey extension, first floor balcony, alterations to existing garage, Wayside Cottage, Hough Lane	Tuesday 26 April 2022	Awaiting decision
22/00792/FUL - Change of Use of Land from Horticulture to Landscaping Business including Use of Previously Existing PolyTunnels (x2), Tool Shed, Potting Shed and Reuse of Porta Cabin as Office, Erection of Tool Shed, Small Workshop Building and Office Building and Siting of 4x Mobile Containers, Land To South of Hough Lane Farm	3 May 2022	Awaiting decision
22/01925/TPO - 1x Magnolia in the front garden requires a general size reduction of the canopy by 1m around. 1x Hazel growing in the side garden boundary hedge requires pruning back to previous points, around a 3rd off. 6 Kennelwood Road		Awaiting decision
22/01566/FUL - Single storey front extension, single storey rear extension to include cladding to rear first floor West View	27 April 2022	Awaiting decision
22/01512/FUL - Erection of oak framed car port, Paddock View, 68 Senna Lane	14 April 2022	On agenda for 5 July