

COMBERBACH PARISH COUNCIL

TUESDAY 6 SEPTEMBER 2022

Dear Councillor

You are summoned to attend the Meeting of Comberbach Parish Council to be held on Tuesday 6 September 2022 at 7:15 pm at the **Comberbach Memorial Hall**.



Denise French

Clerk to Comberbach Parish Council

Open Forum

There will be a period of 15 minutes before the meeting starts for members of the public to raise any issue that relates to Comberbach. The Open Forum will start at 7.15pm and the formal agenda below will start after that. The period of public participation may be extended at the discretion of the Chairman.

AGENDA

1. Apologies for Absence

To receive and approve apologies for unavoidable absence

2. To receive Members' Declarations of Interest on any matters on the agenda

3. To approve the minutes of the meeting of the Parish Council held on 5 July 2022

4. Progress reports and updates

4.1 Outdoor table tennis table at the Recreation Area – a grant application has been submitted to CWAC Ward Members for funding towards the provision of an outdoor table tennis table

4.2 The Tommy statue has been ordered – to approve additional costs for the inclusion of the Parish Council name and logo on the base - £10 extra making a total cost of £210

4.3 Defib/CPR training has been arranged for Sunday 16 October at the Memorial Hall

5. Resilience Plan

(a) To consider the response from Cheshire West and Chester (CWAC) to the Ward Councillors concerning the Resilience Plan and the comments. Copy attached 8 August.

(b) To discuss whether the Parish Council would like the Planning and Exercising Officer Rob Ruddock to attend our next meeting to discuss a Community Resilience Plan for Comberbach

6. Budworth Lane

To consider the response from the CWAC Road Safety Engineer regarding the breakdown of costs for a potential 40mph speed restriction. Copy attached dated 19 July.

To receive an update from Great Budworth Parish Council

To discuss the further letter from a resident concerning suggested solutions. Copy attached dated 2 August

7. Cheshire West and Chester (CWAC) Councillors' reports

To consider updates from CWAC Councillors.

8. Recreation Area & Pump Track

8.1. To consider the regular update from the Chairman

8.2 To consider the reports following the regular inspections (attached)

8.3 To request Northwich Town Council to provide costs for the following:

(a) A replacement HAGS infant seat and new chains.

(b) Cost for lifting and relaying the zip line matting

(c) Cost for adjusting the swing gates

8.4 Zip Line - to approve a budget of £200 for the repainting of the zip line structure

8.5 WI Circle seats - to approve a budget of £50 for additional brackets to fasten the seats to the ground.

8.6 To discuss progress with considering the provision of public toilets to serve the Recreation Area

9. Highways and Streetscene

9.1 Traffic issues arising from Soot Hill

(a) Cogshall Lane site visit – to consider feedback on the site visit with CWAC Highways – email from CWAC is attached

9.2 Speed Indicator Device – to consider a verbal progress update on the SID including latest data readings

10. Accounts and Financial Matters

10.1 To note the accounts for 30 August 2022 in Appendix 1

10.2 To consider External Audit arrangements for the next 5 years

10.3 To approve the payments list in Appendix 2.

10.4 To consider an update on the insurance

11. Projects

11.1 Neighbourhood Plan

To consider whether to progress a Neighbourhood Plan taking into account the comments of Cheshire Community Action and Councillor responses to date

11.2 HyNet Northwest Hydrogen Pipeline

The second consultation on this project is due to launch in September 2022. The consultation period will run for around six weeks.

To consider whether the Parish Council wishes to comment or whether a briefing would be of interest.

11.3 Car Park

To agree an increased budget from £400 to £525 for the cost of the eco drain system. Costs increased due to uplift in supplier charges for the eco drains together with an additional sum for an alternative sump drain.

11.4 Civility and Respect Project

To consider signing the Civility and Respect Pledge as recommended by the National Association of Local Councils, the Society of Local Council Clerks and One Voice Wales.

Details of the pledge is below and further details are in the link:

By signing the Pledge, your council is agreeing that the council will treat councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles and that it:

- Has put in place a training programme for councillors and staff
- Has signed up to the Code of Conduct for councillors
- Has good governance arrangements in place including staff contracts and a dignity at work policy
- Will seek professional help at the early stages should civility and respect issues arise
- Will commit to calling out bullying and harassment if and when it happens
- Will continue to learn from best practices in the sector and aspire to be a role model/champion council through for example the local **Local Council Award Scheme**
- Supports the continued lobbying for change in legislation to support the Civility and Respect Pledge including sanctions for elected members where appropriate

[Civility and Respect Project \(nalc.gov.uk\)](http://nalc.gov.uk)

12 Planning

12.1 To note in appendix 3 any decisions by CW&C and consider or note decisions advised by the planning working group.

12.2. To consider any new Enforcement matters.

13. Correspondence

To consider the correspondence schedule along with a verbal update on any correspondence received since the agenda was published

14. Representative Reports

To consider updates from Councillor representatives:

- Comberbach Memorial Hall Management Committee – Cllr McDermott
- Fete Committee – Cllr Ryder
- Bowling Club – Cllr Ryder
- Police Liaison – Cllr Chandler

The PCSO has provided the report below:

“Just a few words from your PCSO Diana Wiggins

Speed monitoring has recently been conducted on Marbury Road

I am happy to report that no offences were captured.

Dates for the next Police surgeries are:

- *Friday September 9th at Comberbach Memorial Hall 2-3pm*
- *Saturday October 1st at Comberbach Memorial Hall 4-5pm*

If anyone would like to receive a select DNA kit to mark their property please come along to the surgeries to collect.

Please be aware that an email address is needed to update on our system. “

- School Liaison – Cllr McDermott
- Litterpick – Cllr Johnston

Part 2 – EXCLUSION OF THE PUBLIC AND PRESS

To resolve under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public due to the confidential nature of the business to be discussed

None

Date of next meeting

The next meeting of Comberbach Parish Council will be Tuesday 1 November 2022 at 7.15pm.

Appendix 1 Accounts for 30 July 2022

Current account	£21,594.97	Reserve	£21,377.64
Cash book	£42,972.61	Reconciliation:	0

Appendix 2 Payments

Item	Amount	Power
PKF Littlejohn LLP – External Audit fee 21/22	£240.00	LGA 1972 s 111
S Penwill – Laptop repair July 22	£336.16	LGA 1972 s 111
Northwich Town Council – Inspection July 22	£58.80	LGA 1972 s 111
J Ryder – Drain and other materials	£702.80	LGA 1972 s 111
D French – Commemorative “Tommy” & expenses	£216.40	LGA 1972 s 111
CPRE – Subscription 22/23	£36.00	LGA 1972 s 111

Pre Authorised Payments

Item	Amount	Date	Power
PAP2210 – Shane Ross, invoice 22-01	£600.00	05/07/22	LGA 1972 s 111
PAP2211 – BWP Creative, domain costs 2022-2024	£105.60	05/07/22	LGA 1972 s 111
PAP2212 – Synchroprint, CVN July	£218.40	17/07/22	LGA 1972 s 111
PAP2213 – BCW Office Products – Chevron sign	£358.63	17/07/22	LGA 1972 s 111
DD – Techquarters, Microsoft 365	£21.43	01/08/22	LGA 1972 s 111
DD – Techquarters, Microsoft 365	£21.43	01/09/22	LGA 1972 s 111

Appendix 3 Recent planning decisions by CW&C

APPLICATION DETAILS	DATE OF VALIDATION	CURRENT POSITION
21/01937/S73 - Single storey side and rear extension and creation of first floor (Variation of conditions 2 (approved plans) and 3 (materials) of planning permission 19/01832/FUL) 31 Senna Lane	Fri 30 Apr 2021	Awaiting decision
21/05001/FUL - Creation of an additional storey with new external doors and windows, 57 Senna Lane	Fri 17 Dec 2021	Approved
21/05070/OUT - Outline planning permission for a mixed use development of up to 1,550 units of residential dwellings including affordable housing (subject to viability); specialist accommodation for older people including residential care home; local centre and active ground floor uses comprising up to 600 sqm of flexible floorspace for retail (including small convenience food store); up to 275 sqm of health, nursery and community; up to 7,700 sqm of employment space; up to 950 sqm of cafe, restaurant, takeaway and public house floorspace; up to a 2,250sqm (up to 2FE) primary school with associated playing fields (Use Class F1(a)); and associated road infrastructure, landscaping (including Sustainable Urban Drainage Systems), public realm and amenity space (all matters reserved except for vehicular access), land at Winnington Works	Wed 22 Dec 2021	Awaiting decision
21/03746/FUL Single storey front extension with external courtyard space, and alteration to the exterior materials of the dwelling (Amended	25 October 2021	Refused

description) Centila Cogshall Lane Comberbach		
21/01937/S73, Single storey side and rear extension and creation of first floor (Variation of conditions 2 (approved plans) and 3 (materials) of planning permission 19/01832/FUL), 31 Senna Lane	Fri 30 Apr 2021	Awaiting decision
22/00953/FUL - Demolition of existing porch, single storey glazed link extension, single storey and two storey extension, first floor balcony, alterations to existing garage, Wayside Cottage, Hough Lane	Tuesday 26 April 2022	Awaiting decision
22/00792/FUL - Change of Use of Land from Horticulture to Landscaping Business including Use of Previously Existing PolyTunnels (x2), Tool Shed, Potting Shed and Reuse of Porta Cabin as Office, Erection of Tool Shed, Small Workshop Building and Office Building and Siting of 4x Mobile Containers, Land To South of Hough Lane Farm	3 May 2022	Awaiting decision
22/01925/TPO - 1x Magnolia in the front garden requires a general size reduction of the canopy by 1m around. 1x Hazel growing in the side garden boundary hedge requires pruning back to previous points, around a 3rd off. 6 Kennelwood Road		Approved
22/01566/FUL - Single storey front extension, single storey rear extension to include cladding to rear first floor West View	27 April 2022	Awaiting decision
22/01512/FUL - Erection of oak framed car port, Paddock View, 68 Senna Lane	14 April 2022	Awaiting decision