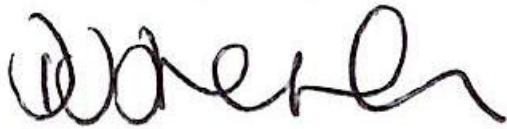


COMBERBACH PARISH COUNCIL

TUESDAY 4 JULY 2023

Dear Councillor

You are summoned to attend the Meeting of Comberbach Parish Council to be held on Tuesday 4 July 2023 at 6.45pm at **Comberbach Memorial Hall**.



Denise French

Clerk to Comberbach Parish Council

Open Forum

There will be a period of 15 minutes before the meeting starts for members of the public to raise any issue that relates to Comberbach. The Open Forum will start at 6.45pm and the formal agenda below will start after that. The period of public participation may be extended at the discretion of the Chairman.

AGENDA

1. Apologies for Absence

To receive and approve apologies for unavoidable absence.

2. To receive Members' Declarations of Interest on any matters on the agenda

3. To approve the minutes of the meeting of the Parish Council held on 16 May 2023 (attached)

4. Progress reports and updates

4.1 Parish Council vacancy

To consider an update on the vacancy

4.2 Rospa Inspection – the Clerk contacted Rospa regarding the inspection which had taken place in May rather than April as was the usual practice; Rospa responded that they do state their reduced rate inspections can be in April / May as it is a very busy time for their inspectors and they sometimes run into the following month.

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4.3 Pizza Van on the car park – the vendor has been advised of the decision of the Parish Council and will arrange for the necessary permissions from CWAC and then liaise with the Parish Council.

4.4 Insurance – the RFO has liaised with the Insurance Company, Zurich, and the premium has been reduced to remove the inflation indexation on the asset replacement values as this is allowed for at the annual review.

5. Cheshire West and Chester Councillors updates

To consider any updates from CWAC Councillors.

6. Recreation Area & Pump Track

6.1. To consider the regular update from the Chairman

6.2 To consider the report following the regular inspection (attached)

6.3 To consider a quote for the zip wire inspection. Two quotes from Hags and NTC have been received

6.4 To consider a quote for works on council owned tree on the car park in conjunction with the tree within the boundary of the bowling club following an inspection

6.5 To approve a budget of £200 for replacement wooden seat slats to be able to repair and replace rotten slats

6.6 To consider the cost of repairing or replacing the wooden slats on the infant slide. HAGS have quoted £500 for a replacement.

7. Highways and Streetscene

7.1 Speed Indicator Device – to consider any update on the latest SID data

7.2 Gibb Hill – to consider information from Antrobus Parish Council following a Freedom of Information request they submitted to CWAC

8. Accounts and Financial Matters

8.1 To note the accounts for 31 May 2023 in Appendix 1

8.2 To consider subscribing to Cheshire Community Action – an annual subscription is £20.00 and Parish and Town Council members will receive:

- One free consultation where you can invite a member of the CCA team to one of your council meetings to give presentations and advice on neighbourhood planning, housing needs or a community project or initiative.
- 10% discount on day rates for our independent housing needs surveys and assessments, which give Parish and Town Councils useful evidence for: commenting on planning applications, influencing planning policy consultations, developing small affordable and community-led housing schemes and, producing neighbourhood plans.

Members also benefit from:

- CCA funding advice and;
- E-news updates on issues and activities relevant to Cheshire communities.

8.3 To approve the payments list in Appendix 2.

9. Projects

9.1 Environmental projects

To consider any update on environmental projects and any support from the Parish Council – Cllr V McDermott

9.2 Freedom Fibre

To consider an update on the Freedom Fibre project in Comberbach.

9.3 Resilience Plan

To consider an update on the development of a Resilience Plan for Comberbach

9.4 Comberbach Fete

To consider an update on the Fete and future spend

9.5 Lamp post Poppies

To consider whether the Parish Council wishes to purchase anymore lamp post poppies for Remembrance

9.6 D Day 80 Anniversary

To consider commemorating the 80th anniversary of D Day on 6 June 2024 (document attached)

9.7 Cheshire West Crowd

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To consider information on the latest round of Cheshire West Crowd funding and information sessions being held around the Borough

10. Planning

10.1 To note in appendix 3 any decisions by CW&C and consider or note decisions advised by the planning working group.

10.2. To consider any new Enforcement matters.

10.3 To consider a request from Cllr McDermott to obtain advice on the merits of a Neighbourhood Plan

11. Correspondence

To consider the correspondence schedule along with a verbal update on any correspondence received since the agenda was published

12. Representative Reports

To consider updates from Councillor representatives:

- Comberbach Memorial Hall Management Committee – Cllr McDermott
- Fete Committee – Cllr Ryder
- Bowling Club – Cllr Ryder
- Police Liaison – Cllr Chandler
- School Liaison – Cllr McDermott
- Litterpick – Cllr Johnston

Part 2 – EXCLUSION OF THE PUBLIC AND PRESS

To resolve under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public due to the confidential nature of the business to be discussed

13. Resurfacing the MUGA

To consider any updated information and the quotes received for the resurfacing of the MUGA

Date of next meeting – Tuesday 5 September 2023 at 6.45pm

Appendix 1 Accounts for 30 May 2023

Current account £22,977.96 Reserve £28,397.09

Cash book £51,375.05 Reconciliation: 0

Appendix 2 Payments

Item	Amount	Power
HMRC – PAYE Q1 22/23	£284.40	LGA 1972 s 111
HMRC – Outstanding interest on account	£0.54	LGA 1972 s 111
Cheshire Community Action – Subs 22/23	£20.00	LGA 1972 s 111
S Penwill - Stationery	£13.29	LGA 1972 s 111
Shane Ross – Maintenance invoice 23-01	£600.00	LGA 1972 s 111

Pre-Authorised Payments

Item	Amount	Power
Techquarters – Microsoft Office (DD) May 23	£21.43	LGA 1972 s 111
Techquarters – Microsoft Office (DD) Jun 23	£21.43	LGA 1972 s 111
Tesco Mobile – Apr 23 (DD)	£9.95	LGA 1972 s 111
Tesco Mobile – May 23 (DD)	£7.50	LGA 1972 s 111
PAP2302 – Playsafety, RoSPA inspection May 23	£111.00	LGA 1972 s 111
PAP2303 – Synchroprint, CVN May 23	£188.00	LGA 1972 s 111
PAP2304 – Jacksons Marquee Hire, Fete 23	£1709.10	LGA 1972 s 111
PAP2305 – Dutton Traffic Mgt, Fete 23 Traffic Mgt	£1014.00	LGA 1972 s 111
PAP2306 – Shires Accountants, Payroll mgt 23/24	£295.20	LGA 1972 s 111
Zurich Insurance, Credit Note 23/5/23	(£102.95)	LGA 1972 s 111

Appendix 3 Recent planning decisions by CW&C

APPLICATION DETAILS	DATE OF VALIDATION	CURRENT POSITION
21/05070/OUT - Outline planning permission for a mixed use development of up to 1,550 units of residential dwellings including affordable housing (subject to viability); specialist accommodation for older people including residential care home; local centre and active ground floor uses comprising up to 600 sqm of flexible floorspace for retail (including small convenience food store); up to 275 sqm of health, nursery and community; up to 7,700 sqm of employment space; up to 950 sqm of cafe, restaurant, takeaway and public	Wed 22 Dec 2021	Awaiting decision

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house floorspace; up to a 2,250sqm (up to 2FE) primary school with associated playing fields (Use Class F1(a)); and associated road infrastructure, landscaping (including Sustainable Urban Drainage Systems), public realm and amenity space (all matters reserved except for vehicular access), land at Winnington Works		
21/01937/S73, Single storey side and rear extension and creation of first floor (Variation of conditions 2 (approved plans) and 3 (materials) of planning permission 19/01832/FUL), 31 Senna Lane	Fri 30 Apr 2021	Awaiting decision
22/00953/FUL - Demolition of existing porch, single storey glazed link extension, single storey and two storey extension, first floor balcony, alterations to existing garage, Wayside Cottage, Hough Lane	Tuesday 26 April 2022	Refused
22/00792/FUL - Change of Use of Land from Horticulture to Landscaping Business including Use of Previously Existing PolyTunnels (x2), Tool Shed, Potting Shed and Reuse of Porta Cabin as Office, Erection of Tool Shed, Small Workshop Building and Office Building and Siting of 4x Mobile Containers, Land To South of Hough Lane Farm	3 May 2022	Awaiting decision
22/03311/FUL - demolition of existing dwelling, erection of dwelling, and a single storey outbuilding to provide ancillary accommodation, 57 Senna Lane	2 September 2022	Awaiting decision
22/04415/FUL - Siting of 4no. glamping units, reception hut, bike storage, recycling/waste facilities and a new permeable parking/turning area with electric vehicle charging points with associated footpaths and a water treatment plant for onsite drainage, land On The Northeast Side of Senna Lane	28 November 2022	Awaiting decision
22/04625/FUL – single storey side extension and single storey rear extension 12 Cogshall Lane	15 December 2022	Approved
22/04506/FUL Erection of side garage, additional front porch and part render to front elevation Glaslyn, Marbury Road	28 February 2023	Awaiting decision
23/00251/FUL Drop the kerb to the side of property on Freshfields to allow access to	6 March 2023	Awaiting decision

create a new driveway and raise the kerb at the rear of the property removing the current drive way 22 Cogshall Lane		
23/00659/FUL Removal of existing front tile hung cladding and replacement with PIR insulation board, finished with a light cream render 22 Burgamot Lane	1 March 2023	Awaiting decision
23/00734/FUL Two storey rear extension and first floor side extension, with storm porch to front and roof alterations 27 Senna Lane	7 March 2023	Awaiting decision
23/01116/TPO Ash (T1) on rear boundary - Reduce crown by approximately 25% by reducing main limbs to appropriate growing/reduction points as previous reduction points (stubs) are starting to die. 11 Brookfield Road	4 April 2023	Awaiting decision
23/01658/TPO - 1 x alder - crown lift to 4/5 metres 2 Bracken Way	19 May 2023	Awaiting decision
23/01738/CAT - Beech tree - Prune in the region of 4m from the canopy overhanging 11 Kennelwood Road	12 June 2023	Awaiting decision