

COMBERBACH PARISH COUNCIL

TUESDAY 5 SEPTEMBER 2023

Dear Councillor

You are summoned to attend the Meeting of Comberbach Parish Council to be held on Tuesday 5 September 2023 at 6.45pm at **Comberbach Memorial Hall**.



Denise French

Clerk to Comberbach Parish Council

Open Forum

There will be a period of 15 minutes before the meeting starts for members of the public to raise any issue that relates to Comberbach. The Open Forum will start at 6.45pm and the formal agenda below will start after that. The period of public participation may be extended at the discretion of the Chairman.

AGENDA

1. Apologies for Absence

To receive and approve apologies for unavoidable absence.

2. Casual Vacancy

To consider filling the casual vacancy declared in June 2023

3. Declaration of Acceptance of Office

To witness the signing of the Declaration of Office subject to 2. above

4. To receive Members' Declarations of Interest on any matters on the agenda

5. To approve the minutes of the meeting of the Parish Council held on 4 July 2023 (attached)

6. Progress reports and updates

6.1 Cyber fraud – Andrew Kevan of Cheshire Police attended to talk to Members about Cyber Safety. He arranged for some leaflets to be provided to the Clerk which

are being distributed to all households and information on cyber safety will be included in the CVN along with relevant contact numbers

6.2 Neighbourhood Plan – Cheshire Community Action no longer provide specific support towards Neighbourhood Plans but can give information about other support and funding that is available.

[Neighbourhood Planning – Cheshire Community Action \(cheshireaction.org.uk\)](http://cheshireaction.org.uk)

7. Cheshire West and Chester Councillors updates

To consider any updates from CWAC Councillors.

8. Finance Committee minutes

To note the minutes of Finance Committee held on 8 August 2023 (attached)

9. Recreation Area & Pump Track

9.1. To consider the regular update from the Chairman

9.2 To consider the report following the regular inspection (attached)

9.3 To consider the recommendation from Finance Committee that a budget be set for the replacement of the infant swing set and agree to seek a minimum of 3 quotes for the replacement from a 2 seat configuration to a 4 seat configuration.

10. Highways and Streetscene

10.1 Speed Indicator Device – to consider any update on the latest SID data

10.2 Maintenance schedules - Grass Cutting and Weed Control

To consider whether to take any action due to the grass cutting and weed control schedules not being completed on time and the resultant poor appearance of the grass verges and footpaths in the village

10.3 Gibb Hill

To consider any action agreed at the site meeting on Gibb Hill with Highways and CWAC Ward Councillors, particularly noting the Head of Highway's comments on the poor state of the surfacing

11. Accounts and Financial Matters

11.1 To note the accounts for 31 July 2023 in Appendix 1

11.2 To approve the payments list in Appendix 2.

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12. Projects

12.1 Cheshire West Crowd (Spacehive)

To consider an update on the Information Session attended by the Chairman, Vice Chairman and RFO.

12.2 Resilience Plan

To consider the amended version following comments by the Joint Cheshire Emergency Planning Team and to update as appropriate (attached)

12.3 Environmental projects

To consider any update on environmental projects and any support from the Parish Council – Cllr V McDermott

12.4 Freedom Fibre

To consider an update on the Freedom Fibre project in Comberbach.

12.5 D Day 80th Anniversary – 6 June 2024

To consider a budget for any commemorative events – Finance Committee recommends £1000

To approve the purchase of a female ‘unknown Tommy’ for installation at the memorial at a cost of £175

[Royal British Legion Industries Shop | Unknown Women in War Statue \(rbli.shop\)](https://rbli.shop)

To consider whether to participate in the beacon lighting event and any update on adapting the Parish Council’s beacon

12.6 Sports pitch

To consider options and possible funding for the provision of a sports pitch – Councillor Johnston

13. Planning

13.1 To note in appendix 3 any decisions by CW&C and consider or note decisions advised by the planning working group.

13.2. To consider any new Enforcement matters.

14. Correspondence

To consider the correspondence schedule along with a verbal update on any correspondence received since the agenda was published

15. Representative Reports

To consider updates from Councillor representatives:

- Comberbach Memorial Hall Management Committee – Cllr McDermott
- Fete Committee – Cllr Ryder
- Bowling Club – Cllr Ryder
- Police Liaison – Cllr Chandler
- School Liaison – Cllr McDermott
- Litterpick – Cllr Johnston

Part 2 – EXCLUSION OF THE PUBLIC AND PRESS

To resolve under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public due to the confidential nature of the business to be discussed

Date of next meeting – Tuesday 24 October 2023 at 6.45pm

Appendix 1 Accounts for 31 July 2023

Current account £23,714.76 Reserve £28,397.09

Cash book £52,111.85 Reconciliation: 0

Appendix 2 Payments

Item	Amount	Power
OJT Tree Services - invoice 2380	£396.00	LGA 1972 s 111
J Ryder – Defib pads, signs, materials etc	£175.15	LGA 1972 s 111

Pre-Authorised Payments

Item	Amount	Power
PAP2307 – Synchroprint, CVN July 23	£327.60	LGA 1972 s 111
PAP2308 – Yoxall Joinery, timber for bench repairs	£159.60	LGA 1972 s 111
PAP2309 – ChALC, planning training x2	£60.00	LGA 1972 s 111
PAP2310 – Northwich TC, Inspection Jul 23	£60.00	LGA 1972 s 111
PAP2311 – Northwich TC, Zipwire maintenance	£300.00	LGA 1972 s 111
DD – Tesco Mobile, Jun 23	£7.50	LGA 1972 s 111

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DD – Information Commissioners Office , subs 23	£35.00	LGA 1972 s 111
DD – Techquarters, MSOffice license Jul 23	£21.43	LGA 1972 s 111

Appendix 3 Recent planning decisions by CW&C

APPLICATION DETAILS	DATE OF VALIDATION	CURRENT POSITION
21/05070/OUT - Outline planning permission for a mixed use development of up to 1,550 units of residential dwellings including affordable housing (subject to viability); specialist accommodation for older people including residential care home; local centre and active ground floor uses comprising up to 600 sqm of flexible floorspace for retail (including small convenience food store); up to 275 sqm of health, nursery and community; up to 7,700 sqm of employment space; up to 950 sqm of cafe, restaurant, takeaway and public house floorspace; up to a 2,250sqm (up to 2FE) primary school with associated playing fields (Use Class F1(a)); and associated road infrastructure, landscaping (including Sustainable Urban Drainage Systems), public realm and amenity space (all matters reserved except for vehicular access), land at Winnington Works	Wed 22 Dec 2021	Awaiting decision
21/01937/S73, Single storey side and rear extension and creation of first floor (Variation of conditions 2 (approved plans) and 3 (materials) of planning permission 19/01832/FUL), 31 Senna Lane	Fri 30 Apr 2021	Awaiting decision
22/00792/FUL - Change of Use of Land from Horticulture to Landscaping Business including Use of Previously Existing PolyTunnels (x2), Tool Shed, Potting Shed and Reuse of Porta Cabin as Office, Erection of Tool Shed, Small Workshop Building and Office Building and Siting of 4x Mobile Containers, Land To South of Hough Lane Farm	3 May 2022	Approved
22/03311/FUL - demolition of existing dwelling, erection of dwelling, and a single storey outbuilding to provide ancillary accommodation, 57 Senna Lane	2 September 2022	Approved
22/04415/FUL - Siting of 4no. glamping units, reception hut, bike storage, recycling/waste	28 November 2022	Withdrawn

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facilities and a new permeable parking/turning area with electric vehicle charging points with associated footpaths and a water treatment plant for onsite drainage, land On The Northeast Side of Senna Lane		
22/04506/FUL Erection of side garage, additional front porch and part render to front elevation Glaslyn, Marbury Road	28 February 2023	Approved
23/00251/FUL Drop the kerb to the side of property on Freshfields to allow access to create a new driveway and raise the kerb at the rear of the property removing the current drive way 22 Cogshall Lane	6 March 2023	Awaiting decision
23/00659/FUL Removal of existing front tile hung cladding and replacement with PIR insulation board, finished with a light cream render 22 Burgamot Lane	1 March 2023	Approved
23/00734/FUL Two storey rear extension and first floor side extension, with storm porch to front and roof alterations 27 Senna Lane – AMENDED PLANS	7 March 2023	Awaiting decision
23/01116/TPO Ash (T1) on rear boundary - Reduce crown by approximately 25% by reducing main limbs to appropriate growing/reduction points as previous reduction points (stubs) are starting to die. 11 Brookfield Road	4 April 2023	Approved
23/02712/TPO – 1 x small Robinia, request to fell to ground level due to root plate movement, Three Oaks, Marbury Road	29 August 2023	Awaiting decision