

COMBERBACH PARISH COUNCIL

TUESDAY 5 DECEMBER 2023

Dear Councillor

You are summoned to attend the Meeting of Comberbach Parish Council to be held on Tuesday 5 December 2023 at 6.45pm at **Comberbach Memorial Hall**.

DJ French

Denise French

Clerk to Comberbach Parish Council

Open Forum

There will be a period of 15 minutes before the meeting starts for members of the public to raise any issue that relates to Comberbach. The Open Forum will start at 6.45pm and the formal agenda below will start after that. The period of public participation may be extended at the discretion of the Chairman.

AGENDA

1. Apologies for Absence

To receive and approve apologies for unavoidable absence.

2. To receive Members' Declarations of Interest on any matters on the agenda

3. To approve the minutes of the meeting of the Parish Council held on 24 October 2023 (attached)

4. Progress reports and updates

4.1 Resilience Plan – to consider any updates and whether to proceed with the Resilience Plan.

4.2 Unknown Woman in War Statue – to note the statue has now been installed.

5. Cheshire West and Chester Councillors updates

To consider any updates from CWAC Councillors.

6. Neighbourhood Plan

Denise French, Parish Clerk
07759 212449
clerk@comberbach-pc.gov.uk

(a) To discuss the merits of a Neighbourhood Plan for Comberbach. John Heselwood of Cheshire Community Action will be in attendance. His previous presentation is attached.

(b) To decide the next steps regarding a Neighbourhood Plan (NP). If the recommendation is to proceed with a NP, the Parish Council to appoint a Working Group to allow it to then write to all residents to ascertain the views of the community to proceed and request resident support for such an undertaking.

7. Recreation Area & Pump Track

7.1. To consider the regular update from the Chairman

7.2 To consider the report following the regular inspections (attached)

7.3 To consider an update on the new swing set.

7.4 To agree to purchase additional wet pour granules for the play surface. 4 bags of red flex mix and 2 bags of green flex mix at a cost of £320

7.5 Following agreement at the last meeting to purchase 4 new legs for the zip wire discuss transport of the legs from the Hags depot in Selby North Yorkshire to Comberbach; the cost of transportation by Hags is £528.

8. Highways and Streetscene

8.1 Speed Indicator Device – to consider

(a) any update on the latest SID data.

(b) Where to site the SID over the next few months when it is in Comberbach. To note that Great Budworth Parish Council has approved the siting of the SID on Budworth Lane in their parish.

8.2 Road surfaces

(a) To consider whether to send a letter of complaint to CW&C Chief Executive and Head of Highways regarding ongoing concern over pot holes on Gibb Hill and the severe delay in completing repairs of identified ringed areas

(b) To consider correspondence raising concern about the surface of Warrington Road/Marbury Road

8.3 Parking at Comberbach School

To consider correspondence from Comberbach Primary School regarding concerns about highway safety during school times especially when pupils are on a swimming trip.

8.4 Overhanging Hedges

To discuss an option for councillors to use their road allocation to identify and request the residents of properties where there are overhanging tree and bushes to request they be cut back to allow the safe passage of pedestrians.

8.5 The Brook

Following the recent storm the brook between Brookfield Road and Mather Drive, became blocked due to tree branches and household debris. To consider whether to send a note to residents that it is unlawful to throw garden waste in a water stream, which could cause a serious blockage.

9. Accounts and Financial Matters

9.1 To note the accounts for 30 October 2023 in Appendix 1

9.2 To approve the payments list in Appendix 2.

9.3 To consider the purchase of a new laptop for the Clerk at a cost of maximum £800 to include a separate keyboard.

9.4 To approve the cost of a Christmas Tree at the Methodist Chapel in the sum of £320.

9.5 To note that the National Association of Local Councils (NALC) has advised that the annual Pay Award for 2023/24 has now been agreed and new salary scales have been issued with effect from 1 April 2023. The Clerk and RFO are now on a new hourly rate and back pay will be awarded.

10. Projects

10.1 Freedom Fibre

To consider an update on the Freedom Fibre project in Comberbach.

10.2 D Day 80th Anniversary – 6 June 2024

To consider the commemoration of D Day and any updates

11. Planning

11.1 To note in appendix 3 any decisions by CW&C and consider or note decisions advised by the planning working group.

11.2. To consider any new Enforcement matters.

12. Correspondence

To consider the correspondence schedule along with a verbal update on any correspondence received since the agenda was published (to follow)

13. Representative Reports

To consider updates from Councillor representatives:

- Comberbach Memorial Hall Management Committee – Cllr McDermott
- Police Liaison – Cllr Chandler
- School Liaison – Cllr McDermott
- Litterpick – Cllr Johnston

Part 2 – EXCLUSION OF THE PUBLIC AND PRESS

To resolve under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public due to the confidential nature of the business to be discussed

14. Additional land for a sports field

To consider any update on investigations of potential additional land for recreation and sports

Date of next meeting – Tuesday 16 January 2024 at 6.45pm

Appendix 1 Accounts for 30 October 2023

Current account	£14,518.00	Reserve	£28,397.09
Cash book	£42,915.09	Reconciliation:	0

Appendix 2 Payments

Item	Amount	Power
Synchroprint – CVN, Nov 23 invoice 5861	£327.60	LGA 1972 s 111

Pre-Authorised Payments

Item	Amount	Power
DD – Tesco Mobile, Sep 23	£7.50	LGA 1972 s 111
DD – Tesco Mobile, Oct 23	£7.50	LGA 1972 s 111
DD – Babble, MSOffice license Oct 23	£21.43	LGA 1972 s 111

Appendix 3 Recent planning decisions by CW&C

APPLICATION DETAILS	DATE OF VALIDATION	CURRENT POSITION
21/05070/OUT - Outline planning permission for a mixed use development of up to 1,550 units of residential dwellings including affordable housing (subject to viability); specialist accommodation for older people including residential care home; local centre and active ground floor uses comprising up to 600 sqm of flexible floorspace for retail (including small convenience food store); up to 275 sqm of health, nursery and community; up to 7,700 sqm of employment space; up to 950 sqm of cafe, restaurant, takeaway and public house floorspace; up to a 2,250sqm (up to 2FE) primary school with associated playing fields (Use Class F1(a)); and associated road infrastructure, landscaping (including Sustainable Urban Drainage Systems), public realm and amenity space (all matters reserved except for vehicular access), land at Winnington Works	Wed 22 Dec 2021	Awaiting decision
21/01937/S73, Single storey side and rear extension and creation of first floor (Variation of conditions 2 (approved plans) and 3 (materials) of planning permission 19/01832/FUL), 31 Senna Lane	Fri 30 Apr 2021	Awaiting decision
23/00251/FUL Drop the kerb to the side of property on Freshfields to allow access to create a new driveway and raise the kerb at the rear of the property removing the current drive way 22 Cogshall Lane	6 March 2023	Awaiting decision
23/00734/FUL Two storey rear extension and first floor side extension, with storm porch to	7 March 2023	Approved

front and roof alterations 27 Senna Lane – AMENDED PLANS		
23/02712/TPO – 1 x small Robinia, request to fell to ground level due to root plate movement, Three Oaks, Marbury Road	29 August 2023	Approved
23/02653/FUL - modification of previous approved application (14/03115/FUL) by reducing the scale of the first floor front extension 11 Brookfield Road	1 September 2023	Approved
23/03026/FUL - Conversion of an existing stable block into guest accommodation, a domestic study and a security office. Conversion of an existing manage into an all weather sports pitch. Relocation of an existing garden maintenance shed. Construction of a new gym. Construction of a garage. Associated external works., Cogshall Hall, Senna Lane Also an application for Listed building consent	26 September 2023	Awaiting decision