

COMBERBACH PARISH COUNCIL

TUESDAY 16 JANUARY 2024

Dear Councillor

You are summoned to attend the Meeting of Comberbach Parish Council to be held on Tuesday 16 January 2024 at 6.45pm at **Comberbach Memorial Hall**.

DJ French

Denise French

Clerk to Comberbach Parish Council

Open Forum

There will be a period of 15 minutes before the meeting starts for members of the public to raise any issue that relates to Comberbach. The Open Forum will start at 6.45pm and the formal agenda below will start after that. The period of public participation may be extended at the discretion of the Chairman.

AGENDA

1. Apologies for Absence

To receive and approve apologies for unavoidable absence.

2. To receive Members' Declarations of Interest on any matters on the agenda

3. To approve the minutes of the meeting of the Parish Council held on 5 December 2023

4. Progress reports and updates

4.1 Resilience Plan – to consider updates to the Resilience Plan.

5. Cheshire West and Chester Councillors updates

To consider any updates from CWAC Councillors.

6. Parish Council Budget and Precept

To consider:

- (a) draft minutes of Finance Committee held on 9 January
- (b) virement of 2023/24 budgets to recognise actual costs incurred
- (c) the Parish Council budget 2024/25

Denise French, Parish Clerk
07759 212449
clerk@comberbach-pc.gov.uk

- (d) the Parish Council Reserves List
- (e) the precept amount to be submitted to Cheshire West and Chester.

The Finance Committee considered the draft budget and precept amount. The recommendation of the Committee will be outlined more fully at the meeting; a spreadsheet giving examples of precept amounts and Band D figures will be circulated in advance of the meeting.

7. Neighbourhood Plan

7.1 To discuss any updates on a Neighbourhood Plan for Comberbach.

7.2 To approve a payment of £200 to the Groves consultancy for the cost of an information session with Councillors.

8. Recreation Area & Pump Track

8.1. To consider the regular update from the Chairman

8.2 To consider the report following the regular inspections

8.3 To consider and approve the following payments:

- £230 for the purchase of a Karcher patio tool attachment for the jet washer to clean the wet pour.
- £85 for the purchase of a Karcher metal hose reel to replace the existing plastic broken cart.

9. Highways and Streetscene

9.1 Speed Indicator Device – to consider any update on the latest SID data.

9.2 Flooding on Cogshall Lane – to consider correspondence relating to flooding issues on Cogshall Lane.

9.3 To consider writing to CWAC Highways with any comments following the resurfacing of Gibb Hill and Cogshall Lane

9.4 To consider writing to CWAC Highways regarding the average time to complete a works order for blocked gulleys once issued.

10. Accounts and Financial Matters

10.1 To note the accounts for 31 December 2023 in Appendix 1

10.2 To approve the payments list in Appendix 2.

11. Projects

11.1 D Day 80th Anniversary – 6 June 2024

To consider the commemoration of D Day and any updates

12. Planning

12.1 To note in appendix 3 any decisions by CW&C and consider or note decisions advised by the planning working group.

12.2. To consider any new Enforcement matters.

13. Correspondence

To consider the correspondence schedule along with a verbal update on any correspondence received since the agenda was published

14. Representative Reports

To consider updates from Councillor representatives:

- Comberbach Memorial Hall Management Committee – Cllr McDermott
- Police Liaison – Cllr Chandler and the latest update from the PCSO Di Wiggins is attached
- School Liaison – Cllr McDermott
- Litterpick – Cllr Johnston

Part 2 – EXCLUSION OF THE PUBLIC AND PRESS

To resolve under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public due to the confidential nature of the business to be discussed

15. Additional land for a sports field

To receive an update from the Chairman.

Date of next meeting – Tuesday 5 March 2024 at 6.45pm

Appendix 1 Accounts for 30 December 2023

Current account	£7,416.61	Reserve	£28,616.42
Cash book	£36,033.03	Reconciliation:	0

Appendix 2 Payments

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Item	Amount	Power
HMRC – PAYE Q3 23/24	£345.00	LGA 1972 s 111
S Penwill – Clerk Laptop & bag, paper	£643.98	LGA 1972 s 111
Shane Ross – Maintenance invoice 23-03	£600.00	LGA 1972 s 111

Pre-Authorised Payments

Item	Amount	Power
PAP2318 – Bounceback, wetpour for swings install	£249.60	LGA 1972 s 111
PAP2320 – A Woodcock, Christmas Tree	£180.00	LGA 1972 s 111
PAP2321 – Massey & Harris, Infant Swings	£6289.20	LGA 1972 s 111
DD – Tesco Mobile, Nov 23	£7.50	LGA 1972 s 111
DD – Babble, MSOffice license Nov 23	£21.43	LGA 1972 s 111

Appendix 3 Recent planning decisions by CW&C

APPLICATION DETAILS	DATE OF VALIDATION	CURRENT POSITION
21/05070/OUT - Outline planning permission for a mixed use development of up to 1,550 units of residential dwellings including affordable housing (subject to viability); specialist accommodation for older people including residential care home; local centre and active ground floor uses comprising up to 600 sqm of flexible floorspace for retail (including small convenience food store); up to 275 sqm of health, nursery and community; up to 7,700 sqm of employment space; up to 950 sqm of cafe, restaurant, takeaway and public house floorspace; up to a 2,250sqm (up to 2FE) primary school with associated playing fields (Use Class F1(a)); and associated road infrastructure, landscaping (including Sustainable Urban Drainage Systems), public realm and amenity space (all matters reserved except for vehicular access), land at Winnington Works	Wed 22 Dec 2021	Awaiting decision
21/01937/S73, Single storey side and rear extension and creation of first floor (Variation of conditions 2 (approved plans) and 3 (materials) of planning permission 19/01832/FUL), 31 Senna Lane	Fri 30 Apr 2021	Awaiting decision

23/00251/FUL Drop the kerb to the side of property on Freshfields to allow access to create a new driveway and raise the kerb at the rear of the property removing the current drive way 22 Cogshall Lane	6 March 2023	Awaiting decision
23/03026/FUL - Conversion of an existing stable block into guest accommodation, a domestic study and a security office. Conversion of an existing manage into an all weather sports pitch. Relocation of an existing garden maintenance shed. Construction of a new gym. Construction of a garage. Associated external works., Cogshall Hall, Senna Lane Also an application for Listed building consent	26 September 2023	Awaiting decision
23/03229/FUL - erection of replacement retaining wall and associated ground works, 9 Brookfield Road	9 January 2024	Awaiting decision
23/03701/FUL - First floor front extension, alterations to front roof and door, front render. 10 Brookfield Road	23 November 2023	Awaiting decision
23/03778/S73 - Two storey rear extension and two-storey side extension, with storm porch to front and roof alterations (increasing height of ridge) - Variation of condition 2 (approved plans) of planning permission 23/00734/FUL 27 Senna Lane	30 November 2023	Awaiting decision
23/03845/PAA - erection of an additional storey above main dwelling. Brookside Farm, Cogshall Lane	5 December 2023	Awaiting decision