

COMBERBACH PARISH COUNCIL

TUESDAY 9 JULY 2024

Dear Councillor

You are summoned to attend the Meeting of Comberbach Parish Council to be held on Tuesday 9 July 2024 at 6.45pm at **Comberbach Memorial Hall**.

DJ French

Denise French

Clerk to Comberbach Parish Council

Open Forum

There will be a period of 15 minutes before the meeting starts for members of the public to raise any issue that relates to Comberbach. The Open Forum will start at 6.45pm and the formal agenda below will start after that. The period of public participation may be extended at the discretion of the Chairman.

AGENDA

1. Apologies for Absence

To receive and approve apologies for unavoidable absence.

2. To receive Members' Declarations of Interest on any matters on the agenda

3. To approve the minutes of the meeting of the Parish Council held on 21 May 2024 (attached)

4. Progress reports and updates

4.1 Resilience Plan – to consider any update to provision of a Resilience Plan for Comberbach

4.2 CWAC Local Plan – to consider any feedback from the drop-in event for town and parish councils and any further steps.

5. Cheshire West and Chester Councillors updates

To consider any updates from CWAC Councillors.

6. Recreation Area & Pump Track

6.1. To consider the regular update from the Chairman

Denise French, Parish Clerk
07759 212449
clerk@comberbach-pc.gov.uk

6.2 To consider any recommendation from Finance Committee about an alternate way to display the names from the feature pencils

6.3 To consider any response from the swing supplier to the query raised by Rospa about the distance between the basket swing and the supporting post

7. Highways and Streetscene

7.1 Speed Indicator Device – to consider information from CWAC about replacing the current SIDS with ones that show the actual speed limit. CWAC Highways have advised:

“Highways would only maintain signs like the existing ones in Comberbach i.e. “30 mph SLOW”. We would not install or maintain the other variations. Highways will continue to inspect and maintain the signs in place & there would be limited long term value in altering the existing arrangements.”

7.2 Gibb Hill

To note that since the last meeting, CWAC Highways have confirmed that tests showed no traces of chlorine and CWAC will arrange to install a ground drain. The timescales will be advised but Highways have said early autumn at the very latest.

8. Accounts and Financial Matters

8.1 Finance Committee minutes 4 July 2024

To note the minutes from Finance Committee held on 4 July 2024 (attached)

8.2 Quarter 1 Budget Review

To consider the Q1 Budget Review (attached)

8.3 Governance Documents

To consider and approve the following documents (attached, Financial Regulations to follow):

(a) the draft Financial Regulations – based on the NALC model 2024

(b) the Standing Orders

(c) Internal controls

(d) Data Protection Policy

(e) Complaints Policy

(f) Grant Policy

(g) Publication Scheme

8.4 To note the accounts for 30 June 2024 in Appendix 1

8.5 To approve the payments list in Appendix 2.

8.6 To approve the annual subscription to Cheshire Community Action at a cost of £20

9. Projects

9.1 D Day 80th Anniversary – 6 June 2024

To consider any feedback from the 2 commemorative events:

Beacon Lighting – Thursday 6 June

Commemoration Event – Sunday 9 June

9.2 Future events

To consider whether to arrange any future events and discuss details

9.3 Outback Pizza van on the car park

To confirm permission for the Pizza van to be on the car park once a month

9.4 Chippy van on the car park

To consider whether the Council might be interested in principle in granting permission for a monthly chippy van located on the car park.

10. Planning

10.1 To note in appendix 3 any decisions by CW&C and consider or note decisions advised by the planning working group.

10.2. To consider any new Enforcement matters.

11. Correspondence

To consider the correspondence schedule along with a verbal update on any correspondence received since the agenda was published (to follow)

12. Representative Reports

To consider updates from Councillor representatives:

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- Comberbach Memorial Hall Management Committee – Cllr McDermott
- Police Liaison – Cllr Chandler and the latest update from the PCSO Di Wiggins is attached
- School Liaison – Cllr McDermott
- Litterpick – Cllr Johnston
- Fete Committee – Cllr Ryder
- Bowling Club – Cllr Darwin

Part 2 – EXCLUSION OF THE PUBLIC AND PRESS

To resolve under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public due to the confidential nature of the business to be discussed

13. Zip line replacement beams

To consider quotes for the fitting of replacement beams

Date of next meeting – Tuesday 3 September 2024 at 6.45pm

Appendix 1 Accounts for 30 June 2024

Current account	£26,013.40	Reserve	£28,616.42
Cash book	£54,629.82	Reconciliation:	0

Appendix 2 Payments

Item	Amount	Power
HMRC – PAYE, Q1 24/25	£304.80	LGA 1972 s 111
Hughes Fabrications – Beacon modifications	£324.00	LGA 1972 s 111
J Ryder – D Day costs & trophy engraving	£173.47	LGA 1972 s 111
Shane Ross – Grounds maintenance inv 23-04	£600.00	LGA 1972 s 111
Cheshire Community Action – subs 24/25	£20.00	LGA 1972 s 111
BWP Creative – mailbox increase	£18.00	LGA 1972 s 111
Acton Marquees – Fete marquee final invoice 2748	£1,692.00	LGA 1972 s 111

Pre-Authorised Payments

Item	Amount	Power
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PAP2409, Synchroprint – CVN May 24, inv 6377	£232.32	LGA 1972 s 111
PAP2410, Synchroprint – School banner, inv 6409	£98.40	LGA 1972 s 111
PAP2411, Barnton Silver Band – D Day final paymt	£87.50	LGA 1972 s 111
PAP2412, V McDermott – D Day costs	£339.42	LGA 1972 s 111
DD – Babble, MS Office license May 24	£23.50	LGA 1972 s 111
DD – Babble, MS Office license Jun 24	£23.50	LGA 1972 s 111
DD - Information commissioner, subs 24/25	£35.00	LGA 1972 s 111
DD – Tesco Mobile, Apr 24	£7.50	LGA 1972 s 111
DD – Tesco Mobile, May 24	£7.50	LGA 1972 s 111

Appendix 3 Recent planning decisions by CW&C

APPLICATION DETAILS	DATE OF VALIDATION	CURRENT POSITION
21/05070/OUT - Outline planning permission for a mixed use development of up to 1,550 units of residential dwellings including affordable housing (subject to viability); specialist accommodation for older people including residential care home; local centre and active ground floor uses comprising up to 600 sqm of flexible floorspace for retail (including small convenience food store); up to 275 sqm of health, nursery and community; up to 7,700 sqm of employment space; up to 950 sqm of cafe, restaurant, takeaway and public house floorspace; up to a 2,250sqm (up to 2FE) primary school with associated playing fields (Use Class F1(a)); and associated road infrastructure, landscaping (including Sustainable Urban Drainage Systems), public realm and amenity space (all matters reserved except for vehicular access), land at Winnington Works	Wed 22 Dec 2021	Awaiting decision
21/01937/S73, Single storey side and rear extension and creation of first floor (Variation of conditions 2 (approved plans) and 3 (materials) of planning permission 19/01832/FUL), 31 Senna Lane	Fri 30 Apr 2021	Awaiting decision
23/00251/FUL Drop the kerb to the side of property on Freshfields to allow access to create a new driveway and raise the kerb at the	6 March 2023	Approved

rear of the property removing the current drive way 22 Cogshall Lane		
23/03026/FUL - Conversion of an existing stable block into guest accommodation, a domestic study and a security office. Conversion of an existing manage into an all weather sports pitch. Relocation of an existing garden maintenance shed. Construction of a new gym. Construction of a garage. Associated external works., Cogshall Hall, Senna Lane Also an application for Listed building consent	26 September 2023	Awaiting decision
24/00177/FUL - Two storey, part single storey side extension, single storey rear extension, front canopy porch and detached garage to replace existing. 18 Senna Lane Comberbach	23 January 2024	Awaiting decision
24/00595/FUL - Relocation of existing equine building and the siting of a new stable block with access track and hardstanding area Land Off Senna Lane, Comberbach	26 February 2024	Awaiting decision
24/00958/FUL - Demolition of existing dwelling and erection of a replacement dwelling - Resubmission of planning application 23/02023/FUL, Hill View, Hough Lane	28 May 2024	Awaiting decision
24/00647/FUL - steel framed building, Ivy Lodge Farm	3 June 2024	Awaiting decision