

Minutes of a Meeting of Comberbach Parish Council's Finance Committee held on Thursday 4 July 2024

Present

Councillor J Johnston (in the Chair)

Councillors:

W Briggs

S Cameron

J Ryder

S Penwill (RFO)

The Meeting started at 4.00pm.

1. Appointment of Chairman

Resolved: That Councillor Jill Johnston be appointed Chairman for the forthcoming year.

2. Appointment of Vice Chairman

Resolved: That Councillor John Ryder be appointed Chairman for the forthcoming year.

3. Apologies for absence

An apology for absence was received and approved from Councillor McDermott (family reasons) and the Parish Clerk, Denise French (work reasons).

4. To receive Members' Declarations of Interest

None

5. Minutes

Resolved: That the Minutes of the Meeting of the Finance Committee held on 24 April 2024 be approved as a correct record.

6. Financial Regulations

The committee considered updated Financial Regulations based on the model document from the National Association of Local Councils. The draft document had been amended by the RFO in consultation with the Clerk, where applicable, to apply to the Council's procedures and practices regarding finances.

Resolved: that the draft Financial Regulations, as amended, be submitted to the Council on 9 July with a recommendation for approval.

7. **Quarter Q1 Budget Review**

The committee considered the Q1 budget review.

Resolved: that the budget review be noted.

8. **Future events**

The committee considered future events and a budget allocation.

Resolved: that a budget of £750 be agreed for a Christmas event with Barnton Silver Band including refreshments. The date to be agreed based on availability of the Band and venue.

9. **Removal of feature pencils at the Recreation Area**

The committee considered whether an alternative display of the names from the feature pencils should be provided at the Recreation Area.

Resolved: that an alternate display is not progressed but the names could be part of a village archive in future.

10. **Newsletter**

The Chairman updated that a volunteer had agreed to take over the arrangements for the production of the newsletter after a handover period. Councillors also noted that there were other residents who would also be willing to give some support.

Resolved: that the update be noted.

11. **Date of next meeting – Tuesday 8th October 2024, 4pm**

Cllr J Johnston (in the Chair)