

Minutes of the Meeting of Comberbach Parish Council held on Tuesday 9 July 2024

Present

Councillors:

John Ryder (Chairman in the Chair)

Bill Briggs

Sandy Cameron

Richard Chandler

John Darwin

Val McDermott

Denise French (Clerk)

Stephen Penwill (RFO)

The Meeting started at 6.45pm.

Public Open Forum

There were no members of the public present.

1. Apologies for Absence

Apologies for absence were received and approved from Councillor Holt due to health reasons and Councillor Johnston due to family reasons.

(24/37) RESOLVED: That Councillor Holt's reason for absence be duly approved and his period of absence extended to 30 September 2024.

2. To receive Members' Declarations of Interest

There were no declarations of interest.

3. Minutes of the Meeting of the Parish Council held on 21 May 2024

(24/38) RESOLVED: that the minutes of the Meeting of the Parish Council held on 21 May 2024 be approved as a correct record.

4. Progress Reports and Updates

4.1 Resilience Plan – the Council discussed progress with a Resilience Plan for Comberbach. Members discussed whether there were any risks to the Parish Council if Members were to act by putting out signs or cones in an emergency situation. It was agreed that the Clerk would request officer attendance at the next meeting to answer this and any other questions.

4.2 CWAC Local Plan – the Chairman and Vice Chairman had both attended the Parish Council drop-in event. At the event it had been confirmed that Comberbach

was protected under the current Green Belt provisions. It was also explained that there was sufficient land available in Cheshire West and Chester to meet the next 5 year housing demand. CWAC was developing a new Design Code and any village design statement would need to be in line with the CWAC Local Plan Design Code.

Members agreed to keep a watching brief on progress with the CWAC Local Plan.

(24/39) RESOLVED: that:

(a) the Clerk request an officer from the Emergency Planning team attend the next meeting of the Parish Council to answer any queries and explain any issues of responsibility.

(b) a watching brief be kept on progress with the CWAC Local Plan.

5.0 Recreation Area and Pump Track

5.1 The Chairman updated that the Recreation Area remained in a good position. The recent inspection report from Northwich Town Council was considered. It was noted that the wooden WI planter was deteriorating and would need attention in the near future. The inspection had also recommended monitoring the condition of the stop tyre on the zip wire.

5.2 The Finance Committee had considered whether there was an alternate way to display the names from the feature pencils but had recommended no action. The names would be considered as part of a village archive or historical record in the future.

5.3 The swing seat supplier had been contacted about the issue raised in the Rospa report regarding the distance between the basket swing and supporting post; there was no reply to date. The Clerk would send a reminder.

(24/40) RESOLVED: that the update be noted.

6. Highways and Streetscene

6.1 Members noted the response from CWAC Highways that they would only maintain signs like the existing ones in Comberbach and would not install or maintain other variations; they also commented that there would be limited long term value in altering the existing arrangements. Members did feel that signs which indicated actual speed were more effective and discussed whether there might be grant funding from the Police and Crime Commissioner.

6.2 Members noted that investigations into the water leak on Gibb Hill had shown no traces of chlorine and that CWAC would install a ground drain with timescales to be advised. The Clerk had been contacted by a resident of Gibb Hill about recent drainage/gully issues. It was noted that the road was in Antrobus Parish and it was felt a site meeting would be helpful with CWAC officers and Members and representatives of the two parish councils.

(24/41) RESOLVED: that

(a) The Clerk investigate funding options that might be available towards Speed Indicator Device.

(b) Antrobus Parish Council be requested to consider contacting CWAC to seek a site visit on Gibb Hill with officers and CWAC ward Members and a representative of both Parish Councils to discuss ongoing drainage issues.

7. Accounts and financial matters

7.1 The minutes of the meeting of Finance Committee held on 4 July were noted.

7.2 The Quarter 1 budget review was received and noted.

7.3 The Council considered the following documents:

- Financial Regulations – this had been updated based on the latest model document from the National Association of Local Councils.
- Standing Orders
- Internal Controls
- Risk Assessment
- Data Protection Policy
- Complaints Policy
- Grant Policy
- Publication Scheme

7.4 The accounts for 30 June 2024 were listed in Appendix 1

7.5 The list of payments was in Appendix 2.

7.6 The Council considered the annual subscription to Cheshire Community Action.

(24/42) RESOLVED: that:

(a) The minutes of Finance Committee held on 4 July be received and noted.

(b) The Quarter 1 budget review be received and noted.

(c) The following documents be approved as submitted:

- Financial Regulations
- Standing Orders

- Internal Controls
- Risk Assessment
- Data Protection Policy
- Complaints Policy
- Grant Policy
- Publication Scheme

(c) The accounts in Appendix 1 with a balance of £26,013.40 and £28,616.42 in reserves be noted.

(d) The list of payments in Appendix 2 be approved including a payment of £20 to Cheshire Community Action for the annual subscription.

8. Projects

8.1 D Day Commemorations

The Council discussed the 2 commemorative events that had been held for the 80th Anniversary of D Day. There had been very positive feedback for both events.

8.2 Members discussed future events following the recommendation from Finance Committee to hold a brass band concert at the end of the year and allocate a budget of £750. It was agreed to hold an event in November with free refreshments. It was also noted that 8 May 2025 was the 80th Anniversary of VE Day and Members agreed to participate in the commemorations and book a room at the Memorial Hall in preparation.

8.3 The Council had previously approved the Outback Pizza Van's request to site their van for pre-ordered pizza collection once a month on a Friday evening. The van had been located for many months and Members were happy for the van to continue to be located there on a monthly basis.

8.4 The Clerk reported that she had been contacted about whether the Council would like a chippy van to be located once a month on the car park. She had responded with information on the licensing requirements from CWAC. Members supported this in principle subject to it being on a different day to the pizza van and obtaining the required license from CWAC. The Clerk said she would contact other parish councils to ascertain any feedback.

(24/43) RESOLVED: that:

(a) The feedback from the D Day commemorations be noted

(b) The date of Saturday 23 November be approved for a concert with Barnton Silver Band and the choir (if available) which will be free of charge including light refreshments.

(c) The Outback Pizza Van be approved for the continued monthly pizza van on the car park.

(d) The request relating to a chippy van on the car park be supported in principle subject to further details and any consideration of feedback from other villages.

9. Planning

9.1 Planning decisions were listed in Appendix 3

9.2 There were no enforcement matters.

(24/44) RESOLVED: That the update be noted.

10. Correspondence

The list of correspondence had been circulated.

(24/45) RESOLVED: that the correspondence be noted.

11. Representative Reports

- Comberbach Fete – the fete had been successful.
- Comberbach Memorial Hall Management Committee – nothing to update.
- Police Liaison – the latest PCSO reports had been circulated.
- School Liaison – the banner was now on display. Members suggested the school be asked to remove the banner during the school holidays to increase the impact each new term.
- Litterpick – nothing to update.
- Bowling Club – the bowling club had attracted new members following the D Day events.

12. Exclusion of Public and Press – Part 2

(24/46) RESOLVED: That in accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the following item of business due to the confidential nature of the matter to be discussed.

13. Zip line replacement beams

The Council considered quotes for the installation of the replacement beams on the zip line.

(24/47) RESOLVED: That the quote from Northwich Town Council be approved and they be asked for a price to also replace the stop tyre on the zip wire at the same time.

The Meeting closed at 8.00pm.

The next meeting of Comberbach Parish Council will be on Tuesday 3 September 2024 at 6.45pm.

Signed
Chairman

Appendix 1 Accounts for 30 June 2024

Current account	£26,013.40	Reserve	£28,616.42
Cash book	£54,629.82	Reconciliation:	0

Appendix 2 Payments

Item	Amount	Power
HMRC – PAYE, Q1 24/25	£304.80	LGA 1972 s 111
Hughes Fabrications – Beacon modifications	£324.00	LGA 1972 s 111
J Ryder – D Day costs & trophy engraving	£173.47	LGA 1972 s 111
Shane Ross – Grounds maintenance inv 23-04	£600.00	LGA 1972 s 111
Cheshire Community Action – subs 24/25	£20.00	LGA 1972 s 111
BWP Creative – mailbox increase	£18.00	LGA 1972 s 111
Acton Marquees – Fete marquee final invoice 2748	£1,692.00	LGA 1972 s 111

Pre-Authorised Payments

Item	Amount	Power
PAP2409, Synchroprint – CVN May 24, inv 6377	£232.32	LGA 1972 s 111
PAP2410, Synchroprint – School banner, inv 6409	£98.40	LGA 1972 s 111
PAP2411, Barnton Silver Band – D Day final paymt	£87.50	LGA 1972 s 111
PAP2412, V McDermott – D Day costs	£339.42	LGA 1972 s 111
DD – Babble, MS Office license May 24	£23.50	LGA 1972 s 111
DD – Babble, MS Office license Jun 24	£23.50	LGA 1972 s 111
DD - Information commissioner, subs 24/25	£35.00	LGA 1972 s 111
DD – Tesco Mobile, Apr 24	£7.50	LGA 1972 s 111
DD – Tesco Mobile, May 24	£7.50	LGA 1972 s 111

Appendix 3 Recent planning decisions by CW&C

APPLICATION DETAILS	DATE OF VALIDATION	CURRENT POSITION
21/05070/OUT - Outline planning permission for a mixed use development of up to 1,550 units of residential dwellings including affordable housing (subject to viability); specialist accommodation for older people including residential care home; local centre and active ground floor uses comprising up to 600 sqm of flexible floorspace for retail (including small convenience food store); up to 275 sqm of health, nursery and community; up to 7,700 sqm of employment space; up to 950 sqm of cafe, restaurant, takeaway and public house floorspace; up to a 2,250sqm (up to 2FE) primary school with associated playing fields (Use Class F1(a)); and associated road infrastructure, landscaping (including Sustainable Urban Drainage Systems), public realm and amenity space (all matters reserved except for vehicular access), land at Winnington Works	Wed 22 Dec 2021	Awaiting decision
21/01937/S73, Single storey side and rear extension and creation of first floor (Variation of conditions 2 (approved plans) and 3 (materials) of planning permission 19/01832/FUL), 31 Senna Lane	Fri 30 Apr 2021	Awaiting decision
23/00251/FUL <u>Drop the kerb to the side of property on Freshfields to allow access to create a new driveway and raise the kerb at the rear of the property removing the current drive way</u> 22 Cogshall Lane	6 March 2023	Approved
23/03026/FUL - Conversion of an existing stable block into guest accommodation, a domestic study and a security office. Conversion of an existing manage into an all weather sports pitch. Relocation of an existing garden maintenance shed. Construction of a	26 September 2023	Awaiting decision

new gym. Construction of a garage. Associated external works., Cogshall Hall, Senna Lane Also an application for Listed building consent		
24/00177/FUL - <u>Two storey, part single storey side extension, single storey rear extension, front canopy porch and detached garage to replace existing.</u> 18 Senna Lane Comberbach	23 January 2024	Awaiting decision
24/00595/FUL - Relocation of existing equine building and the siting of a new stable block with access track and hardstanding area Land Off Senna Lane, Comberbach	26 February 2024	Awaiting decision
24/00958/FUL - Demolition of existing dwelling and erection of a replacement dwelling - Resubmission of planning application 23/02023/FUL, Hill View, Hough Lane	28 May 2024	Awaiting decision
24/00647/FUL - steel framed building, Ivy Lodge Farm	3 June 2024	Awaiting decision