

COMBERBACH PARISH COUNCIL

TUESDAY 15 JULY 2025

Dear Councillor

You are summoned to attend the Meeting of Comberbach Parish Council to be held on Tuesday 15 July 2025 at 6.30pm at **Comberbach Memorial Hall**.

DJ French

Denise French

Clerk to Comberbach Parish Council

Open Forum

There will be a period of 15 minutes before the meeting starts for members of the public to raise any issue that relates to Comberbach. The Open Forum will start at 6.30pm and the formal agenda below will start after that. The period of public participation may be extended at the discretion of the Chairman.

AGENDA

1. Apologies for Absence

To receive and approve apologies for unavoidable absence.

2. To receive Members' Declarations of Interest on any matters on the agenda

3. To approve the minutes of the meeting of the Parish Council held on 13 May 2025 (attached)

4. Progress reports and updates

4.1 Resilience Plan – the plan has been updated and sent to CWAC; any further update will be given verbally.

5. Cheshire West and Chester Councillors updates

To consider any updates from CWAC Councillors.

6. Recreation Area & Pump Track

6.1. To consider the reports from recent inspections.

6.2 To consider any response to the query raised by Rospa about the distance between the basket swing and the supporting post

Denise French, Parish Clerk
07759 212449
clerk@comberbach-pc.gov.uk

6.3 Replacement for the slide unit – to consider any recommendation from the Finance Committee on sources of funding and feedback from the grant session attended by Councillors and the RFO and to consider the timescale for any funding applications

7. Highways and Streetscene

7.1 Speed Indicator Device

To consider the latest SID data

8. Accounts and Financial Matters

8.1 Finance Committee minutes 8 July 2025

To note the minutes from Finance Committee held on 8 July 2025 (to follow)

8.2 Parish Council savings

To consider the report on Parish Council savings (attached)

8.3 Quarter 1 Budget Review

To consider the Q1 Budget Review (attached)

8.4 Reserves

To consider the current Reserves (attached)

8.5 CVN advertisers

To consider whether to offer a discount to advertisers

8.6 Governance Documents

To consider and approve the following documents (attached) including any recommendations from Finance Committee

(a) the draft Financial Regulations – based on the NALC model 2025

(b) Internet Banking Policy

(c) the Standing Orders

(d) Internal controls

(e) Risk Assessment

(f) Data Protection Policy

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(g) Complaints Policy

(h) Grant Policy

(i) Publication Scheme

8.7 To note the accounts for 30 June 2025 in Appendix 1

8.8 To approve the payments list in Appendix 2, including the annual subscription to Cheshire Community Action at a cost of £20

9. Projects

9.1 VJ Day – 15 August 2025

To consider whether the Council wishes to hold a commemorative event for VJ Day which is on 15 August 2025; there is guidance via the below link:

<https://www.veday80.org.uk/>

9.2 Christmas concert

Following discussion at the previous meeting, Barnton Silver Band have been booked for Saturday 13 December. To consider any further arrangements.

9.3 Dog waste bag station

To consider whether to investigate the purchase and provision of dog waste bag stations

9.4 Pizza van request

The Council has given permission for a pizza van to operate on the car park and Outback Pizza operate one Friday per month.

A new request has been received from a different pizza company who have suggested they would like to operate a weekly pitch. To consider the request.

9.5 Pickleball

To consider options for a pickleball facility in Comberbach

9.6 'Men in Sheds'/Community Shed Project

To consider a possible project in Comberbach

10. Planning

10.1 To consider any feedback from the session with Rob Charnley, Head of Planning and Place Making, CWAC held on 8 July 2025

10.2 Local Plan consultation

To consider whether the Council wishes to formally respond to the Local Plan consultation (attached)

10.3 To note in appendix 3 any decisions by CW&C and consider or note decisions advised by the planning working group.

10.4 To consider any new Enforcement matters.

11. Correspondence

To consider the correspondence schedule along with a verbal update on any correspondence received since the agenda was published (to follow)

12. Representative Reports

To consider updates from Councillor representatives:

- Comberbach Memorial Hall Management Committee – Cllr McDermott
- Police Liaison – Cllr Chandler and the latest update from the PCSO Di Wiggins is attached.
- School Liaison – Cllr McDermott
- Litterpick – Cllr Johnston
- Fete Committee – Cllr Ryder
- Bowling Club – Cllr Darwin

Part 2 – EXCLUSION OF THE PUBLIC AND PRESS

To resolve under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public due to the confidential nature of the business to be discussed

None

Date of next meeting – Tuesday 9 September 2025 at 6.30pm

Appendix 1 Accounts for 30 June 2025

Denise French, Parish Clerk
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Current account	£24,880.70	Reserve £36,916.95
Cash book	£61,797.65	Reconciliation: 0

Appendix 2 Payments

Item	Amount	Power
Cheshire Community Action – Subscription 25/26	£20.00	LGA 1972 s 111
BWP Creative – mailbox storage, inv 3604	£18.00	LGA 1972 s 111
J Ryder – reimburse whiteboard materials	£34.07	LGA 1972 s 111
HMRC – PAYE Q1	£317.40	LGA 1972 s 111

Pre-Authorised Payments

Item	Amount	Power
PAP2502 – J Ryder, VE Day costs	£171.05	LGA 1972 s 137
PAP2503 – V McDermott, VE Day costs	£21.55	LGA 1972 s 137
PAP2504 – Comberbach WI – donation re VE Day	£100.00	LGA 1972 s 137
PAP2505 – First Rescue, replacement defib	£1,636.80	LGA 1972 s 111
PAP2506 – Synchroprint, CVN May 25	£232.32	LGA 1972 s 111
DD – Babble, MS Office license May 25	£23.50	LGA 1972 s 111
DD – Babble, MS Office license Jun 25	£23.50	LGA 1972 s 111
DD – Tesco Mobile, Apr 25	£7.50	LGA 1972 s 111
DD – Tesco Mobile, May 25	£7.95	LGA 1972 s 111
DD – Tesco Mobile, Jun 25	£7.95	LGA 1972 s 111
DD – Information Commissioners Office, ICO fee	£47.00	LGA 1972 s 111

Appendix 3 Recent planning decisions by CW&C

APPLICATION DETAILS	DATE OF VALIDATION	CURRENT POSITION
21/05070/OUT - Outline planning permission for a mixed use development of up to 1,550 units of residential dwellings including affordable housing (subject to viability); specialist accommodation for older people including residential care home; local centre and active ground floor uses comprising up to 600 sqm of flexible floorspace for retail	Wed 22 Dec 2021	Awaiting decision

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(including small convenience food store); up to 275 sqm of health, nursery and community; up to 7,700 sqm of employment space; up to 950 sqm of cafe, restaurant, takeaway and public house floorspace; up to a 2,250sqm (up to 2FE) primary school with associated playing fields (Use Class F1(a)); and associated road infrastructure, landscaping (including Sustainable Urban Drainage Systems), public realm and amenity space (all matters reserved except for vehicular access), land at Winnington Works		
21/01937/S73, Single storey side and rear extension and creation of first floor (Variation of conditions 2 (approved plans) and 3 (materials) of planning permission 19/01832/FUL), 31 Senna Lane	Fri 30 Apr 2021	Awaiting decision
25/00071/FUL - Single storey side extension, front canopy porch, alterations to window/door openings, partial cladding/render finish to elevations – 5 Broadacre	3 February 2025	Approved
25/00751/TPO – felling of oak, 11 Reedsmere Walk	7 March 2025	Approved
25/00823/FUL – single storey rear extension, The Croft	14 March 2025	Approved
25/00925/FUL - alterations to existing garage to include two dormers and alterations to windows and doors to create home office and ancillary accommodation, 1 Hough Lane Cottages	9 May 2025	Awaiting decision
25/01163/FUL - Demolition of existing dwelling, erection of new dwelling, 27 Senna Lane	20 May 2025	Awaiting decision
25/01414/FUL – Front extension into existing porch area, 17 Senna Lane	3 June 2025	Awaiting decision