

COMBERBACH PARISH COUNCIL

TUESDAY 14 JULY 2026

Dear Councillor

You are summoned to attend the meeting of Comberbach Parish Council to be held on Tuesday 14 July 2026 at 6.30pm at **Comberbach Memorial Hall**.

DJ French

Denise French

Clerk to Comberbach Parish Council

Open Forum

There will be a period of 15 minutes before the meeting starts for members of the public to raise any issue that relates to Comberbach. The Open Forum will start at 6.30pm and the formal agenda below will start after that. If anyone wishes to raise a topic at the meeting they are requested to notify the Clerk three days in advance of the meeting date to enable any research to be carried out. The period of public participation may be extended at the discretion of the Chairman.

AGENDA

1. Apologies for Absence

To receive and approve apologies for unavoidable absence.

2. To receive Members' Declarations of Interest on any matters on the agenda

3. To approve the minutes of the meetings of the Parish Council held on 19 May and 15 June 2026 (attached)

4. Progress reports and updates

4.1 The Resilience Plan has been submitted to the Joint Emergency Planning Team.

4.2 To note whether any Fingerpost signs have been reported to CWAC Highways.

5. Cheshire West and Chester Councillors updates

5.1 To consider any updates from CWAC Councillors.

6. Recreation Area & Pump Track

6.1 To consider any inspection reports since the last meeting (attached)

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6.2 To approve the purchase of 5 litres of super strength concentrate weedkiller for use on the car park and footpaths around the Recreation Area and Memorial at a cost of £50

6.3 To agree a way forward on the repair to the wet pour surface as identified in the ROSPA report

6.4 To request a quote for the cost of deep cleaning of the wet pour in October

7. Highways and Streetscene

7.1 Gullys

(a) To consider any response from the CWAC Head of Highways to issues raised regarding 3 specific gullys.

(b) To consider raising further issues with gully cleaning on Cogshall Lane. Councillor Ryder to update.

7.2 Members Items:

(a) Restoring tarmac after roadworks – Councillor Briggs.

(b) Overgrown bushes impacting footpaths – Councillor McDermott

(c) Grass cutting around street furniture in the village – Councillor Ryder

(d) To consider writing to CWAC Highways to request an update as to why no weed control was undertaken in June as per the schedule. The verges and gutters show no sign of any degradation of the weeds in the village and surrounding area - Councillor Ryder.

7.3 Speed issues

(a) To note that the police have confirmed they will conduct speed checks on roads in the village.

(b) Speed Indicator Device – to consider the latest SID data from The Avenue (attached).

(c) Speed limit markings on the tarmac – to consider information from CWAC regarding the effectiveness of roundels. The below was received from Ian Rutherford who said he did not have any studies but anecdotal evidence suggested:

“Speed limit roundels can provide a visual reminder of the prevailing speed limit and may help reinforce driver awareness, particularly at village gateways and other transition points. However, their effectiveness is often limited. Visibility can deteriorate rapidly in wet weather, poor lighting conditions, and as the markings become worn through traffic and weathering. Consequently, the benefits of speed limit roundels may diminish over time, reducing their ability to consistently influence driver behaviour. Given these limitations, their use is not generally recommended as a standalone measure.”

(d) Community Speedwatch Scheme

To consider an update on the possibility of a Speedwatch Scheme

7.4 Horse droppings

To consider a response to an issue raised by a member of the public regarding horse droppings on Freshfields.

8. Accounts and Financial Matters

8.1 Finance Committee minutes

To note the minutes from Finance Committee held on 7 July 2026 (to follow)

8.2 Quarter 1 budget review

To consider the Quarter 1 budget (attached)

8.3 To note the accounts for 30 June 2026 in Appendix 1

8.4 To approve the payments list in Appendix 2.

8.5 Governance Documents

To consider and approve the following documents (attached):

(a) Financial Regulations

(b) Internet Banking Policy

(c) Standing Orders

(d) Internal controls

(e) Risk Assessment

(f) Complaints Policy

(g) Grant Policy

(h) Publication Scheme

9. Issues and Projects

9.1 Provision of an additional Christmas Tree and Christmas celebrations in the village

To consider this item deferred from the previous meeting

9.2 Parking bay markings on the Memorial Hall car park

To consider relining the yellow disabled bay markings.

9.3 Lamppost Poppies for Remembrance

To consider whether to purchase additional lamppost poppies:

<https://www.poppysshop.org.uk/search?q=large+Poppies>

9.4 BT Exchange

Residents have written to both BT and its Facilities Management Supplier to request that the grass be cut and the area be smartened up, as it is an eyesore to anyone passing the building.

To consider whether the parish council should request an urgent update as to when the facility will be maintained to an acceptable standard.

10. Planning

10.1 To note in appendix 3 any decisions by CW&C and consider or note decisions advised by the planning working group.

10.2 Planning application on land at Shrubbery Cottage

To note that the CWAC Ward Councillors have 'called-in' the application to a meeting of Planning Committee. To consider attendance at the meeting and any ongoing actions including professional representation.

10.3 To consider any new Enforcement matters.

11. Correspondence

To consider the correspondence schedule along with a verbal update on any correspondence received since the agenda was published

12. Representative Reports

To consider updates from Councillor representatives:

- Comberbach Memorial Hall Management Committee – Cllr McDermott
- Police Liaison – Cllr Chandler. To note the updates received from the PCSO. To consider the offer of a meeting with PC Vinton and PCSO Donnelly
- School Liaison – Cllr McDermott
- Fete Committee – Cllr Ryder
- Bowling Club – Cllr Darwin

Part 2 – EXCLUSION OF THE PUBLIC AND PRESS

To resolve under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public due to the confidential nature of the business to be discussed

13. Appointment of RFO

To consider a recommendation from Staffing Committee following a recruitment process

14. Registering land in the ownership of the parish council

To note the current position

Date of next meeting – Tuesday 15 September at 6.30pm

Appendix 1 Accounts for 30 June 2026

	Current a/c	Savings a/c	Total
Santander	£29,422.33	£12,219.84	£41,642.17
Unity Trust	£93.40	£15,237.07	£15,330.47
Total	£29,515.73	£27,456.91	£56,972.64

Reserves £27,000, reconciliation nil

Appendix 2 Payments

Item	Amount	Power
BWP Creative - Domain renewal, Inv 4638	£36.00	LGA 1972 s 111
HMRC - PAYE, Q1	£410.79	LGA 1972 s 111
Cllr Ryder - Maintenance items, Award engraving	£40.34	LGA 1972 s 111

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BWP Creative - Email storage, Inv 4521	£18.00	LGA 1972 s 111
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Pre-Authorised Payments

Item	Amount	Power
PAP2601 - DM Payroll Services, Inv 5245	£208.80	LGA 1972 s 111
PAP2602 - Barnton Band deposit & final payment	£300.00	LGA 1972 s 111
PAP2603 - Acton Marquees, Inv 3026	£2,097.60	LGA 1972 s 111
DD - ICO Annual Fee	£47.00	LGA 1972 s 111
DD – Babble, MS Office license Apr 26	£25.46	LGA 1972 s 111
DD – Babble, MS Office license May 26	£25.46	LGA 1972 s 111
DD – Tesco Mobile, Apr 26	£8.42	LGA 1972 s 111
DD – Tesco Mobile, May 26	£8.42	LGA 1972 s 111
DD – Unity Trust account fee May 26	£7.00	LGA 1972 s 111
DD – Unity Trust account fee Jun 26	£7.00	LGA 1972 s 111

Appendix 3 Recent planning decisions by CW&C

APPLICATION DETAILS	DATE OF VALIDATION	CURRENT POSITION
21/05070/OUT - Outline planning permission for a mixed use development of up to 1,550 units of residential dwellings including affordable housing (subject to viability); specialist accommodation for older people including residential care home; local centre and active ground floor uses comprising up to 600 sqm of flexible floorspace for retail (including small convenience food store); up to 275 sqm of health, nursery and community; up to 7,700 sqm of employment space; up to 950 sqm of cafe, restaurant, takeaway and public house floorspace; up to a 2,250sqm (up to 2FE) primary school with associated playing fields (Use Class F1(a)); and associated road infrastructure, landscaping (including Sustainable Urban Drainage Systems), public realm and amenity space (all matters reserved except for vehicular access), land at Winnington Works	Wed 22 Dec 2021	Awaiting decision

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21/01937/S73, Single storey side and rear extension and creation of first floor (Variation of conditions 2 (approved plans) and 3 (materials) of planning permission 19/01832/FUL), 31 Senna Lane	Fri 30 Apr 2021	Awaiting decision
25/03364/FUL - Demolition of the existing dwelling and outbuildings, including removal of the mobile home, and the erection of a replacement dwelling -Brookside Farm	27 October 2025	Approved
26/01476/OUT – outline application for residential development for up to 9 units, land at Shrubbery Cottage, Cogshall Lane	28 May 2026	Awaiting decision
26/01134/FUL - Demolition of single garage and construction of single storey side extension, Woodcroft, Marbury Road	4 June 2026	Awaiting decision
26/01709/FUL - Replacement office and storage/workshop buildings, provision of additional parking area and removal of 1 no. existing polytunnel greenhouse, Evergreen, Cogshall Nursery, Hough Lane	5 June 2026	Awaiting decision